

BOARD MEETING AGENDA

Board Room
Coon Creek Watershed District Offices
Monday, June 10, 2024
5:30 p.m.

Board of Managers:

Jim Hafner, President; Erin Lind, Vice President; Jason Lund, Secretary; Mary Campbell, Treasurer; Dwight McCullough, Member at Large

Note: Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

- 1. Call to Order**
- 2. Approval of the Agenda** (*Additions/Corrections/Deletions*)
- 3. Announcements**
- 4. Open Mic/Public Comment**

*Members of the public at this time may address the Board, for **up to three minutes**, on a matter not on the Agenda. Individuals wishing to be heard must sign in with their name and address at the door. Additional comments may be accepted in writing. Board action or discussion should **not** be expected during the presentation of public comment/open mic. Board members may direct staff to research the matter further or take the matter under advisement for consideration at a future Board meeting.*

CONSENT ITEMS

The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member, staff member or a member of the audience.

- 5. Approval of Minutes of May 28, 2024**
- 6. Administrators Report**
- 7. Advisory Committee Report**
- 8. Approval of Bills for Payment**

POLICY ITEMS

- 9. Election of Officers**
- 10. Annual Public Meeting on Storm Water Pollution Protection Plan (SWPP)**

PERMIT ITEMS

- 11.24-009 Airport Road**
- 12.24-024 Trunk Water & Sewer Main**
- 13.24-025 Bunker Hills Beach Water & Sewer**

DISCUSSION ITEMS

- 14.2025 Program Budget**
- 15.2024 Tour Itinerary**

INFORMATIONAL ITEMS

None

ADJOURN

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, May 28, 2024, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Erin Lind, Jim Hafner, Dwight McCullough, & Mary Campbell

Board Members Absent: Jason Lund

Staff Present: Tim Kelly, Bobbie Law, Jon Janke, Corinne Elfelt, Justine Dauphinais, Dawn Doering, & Michelle Ulrich

Staff Present via Zoom: Erik Bye & Abbey Lee

2. Approval of the Agenda

Board Member McCullough moved to amend the agenda, moving Permit Items 8,10, & 11 to the Consent Agenda. Seconded by Board Member Lind. The motion carried with 4 years (Board Members Lind, Hafner, Campbell, and McCullough) and no nays.

Board Member Campbell moved to approve the amended agenda. Seconded by Board Member McCullough. The motion carried with 4 years (Board Members Lind, Hafner, Campbell, and McCullough) and no nays.

3. Announcements

Mr. Kelly Announced that Coon Creek Watershed District was celebrating its 65th anniversary. The Coon Creek Watershed District was the 2nd Watershed District formed by citizen petition in Minnesota.

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of May 13, 2024

8. Approval of Bills:

Claims totaling \$176,821.41 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0015--ANOKA COUNTY MN	148,467.06
V0285--ASSURED SECURITY	7,388.01
V0024--CITY OF ANDOVER	8,005.00
V0033--DELL MARKETING LP	2,614.20
V0051--LENNAR FAMILY OF BUILDERS	4,860.06
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V0128--YTS COMPANIES LLC	1,662.50
V0138--RMB ENVIRONMENTAL LABORATO	237.00
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V0247--POOP 911 OF MPLS STP LLC	914.25
V0297--GCM CONSTRUCTION	573.66
V0298--DOUG PAULSON	1,361.24
Grand total	176,821.41

The following Permit Items were moved to the Consent Agenda.

8. 24-020 CenterPoint Energy - 152nd Ave.

The purpose of this project, located at 152nd Ave NE Ham Lake, is to complete a directional bore of approximately 355 feet of 2-inch-diameter for a plastic natural gas distribution pipeline crossing County Ditch 57.

The staff recommendation was to approve permit application number P-24-020 with 1 condition and 1 stipulation as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,005.00.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for utility crossing under all ditch crossings that shows 4-foot separation is maintained between the bottom of ditch and top of utility line.

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11. 24-002 Ham Lake Lot Adjustment

The purpose of this project, located on University Ave. NE in Ham Lake, is to construct a single-family home and associated stormwater treatment features.

The staff recommendation was to approve permit application number P-24-002 with 2 conditions and 3 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,100.00.

Rule 3.0 – Stormwater Treatment

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3. including volume, critical elevations and proof of installation for hydrodynamic separators.
2. Completion of post construction infiltration tests on Infiltration Basin 1 and 2 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Campbell moved to approve the consent agenda items. Seconded by Board Member Lind. The motion carried with 4 yeas (Board Members Lind, Hafner, Campbell, and McCullough) and no nays.

POLICY ITEMS

7. Joint Powers Agreement with Anoka County on Lower Coon Creek

Managers discussed the project timeline. Ms. Lind requested more information regarding the eight residents adjacent to the Lower Coon Creek Corridor Restoration Project.

Mr. Janke spoke to the intent of waiting on the finalization of the Joint Powers Agreement. The reasoning is that the County is the largest landowner being affected by the project. He noted that with the completion of this agreement, staff would then begin working one-on-one with those other landowners.

Board Member Campbell moved to approve for signature and move forward with the Joint Powers Agreement with Anoka County on Lower Coon Creek. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, Hafner, Campbell, and McCullough) and no nays.

PERMIT ITEMS

9. 23-077 Coon Rapids Strip Mall

Manager Lind questioned the soil stabilization timeline as it seemed like this project was being allowed more time than normal to address the stabilization of stockpiles of soil on site. Ms. Lee spoke to erodibility factor noting that the soil type on this project site had a low possibility of eroding.

The purpose of this project, located in Coon Rapids, is to construct a small strip mall and associated stormwater treatment features.

The staff recommendation was to approve permit application number P-23-077 with 3 conditions and 3 stipulations as presented in the staff report:

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2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to stabilize soils and soil stockpiles within 7 days of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

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3. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Lind made a motion to approve permit P-23-077 with 3 conditions and 3 stipulations. As stated in the Application Review Report. Seconded by Board Member Hafner. The motion carried with 4 yeas (Board Members Lind, Hafner, Campbell, and McCullough) and no nays.

DISCUSSION ITEMS

12. Proposed Process and Timeline for District Administrator’s Review

Mr. Kelly gave an update on the employment agreement extension, review, and succession planning. He noted that the employment agreement is currently being reviewed by the District attorney. Committee members have received the previous agreement and a newly drafted version. The District Administrator's employee review is scheduled for June 13th, 2024. Ms. Lind called for the Board to put some thought into the length of time required by the Administrator to give notice of his resignation. Mr. Kelly explained that his notice would be 60 days or longer regardless of the agreement. He

understands the importance of knowledge transfer within his high-level role. The review committee will report to the full Board regarding the review on the 17th of June.

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Mr. Kelly gave an overview of the operating costs for 2025. He noted that staff usually provides a reason for any changes or increases of over 10%. However, inflation and changes in costs over the past 18-24 months have left staff focusing on the larger and more significant increases in operating costs.

Board Member Lind moved to receive the 2025 Budget Projected Operating Costs report. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, Hafner, Campbell, and McCullough) and no nays.

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Mr. Kelly gave an overview of the League of MN Cities legislative summary. He noted the expressed frustration with the process and outcomes of the recent legislative session from all parties involved. He listed several items pertinent to the District including:

- A bonding bill was not brought up for floor vote in either body this session
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- Several proposals for open meeting law, but none passed

Board Member McCullough thanked staff for keeping up with local legislation and praised their ability to inform the entire Board on those matters.

ADJOURN

Board Member McCullough moved to adjourn at 5:49 p.m. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Lind, Hafner, Campbell, and McCullough) and no nays.

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President

**COON CREEK WATERSHED DISTRICT
Request for Board Action**

MEETING DATE: June 10, 2024
AGENDA NUMBER: 6
ITEM: Administrator's Report

AGENDA: Consent

REQUESTED ACTION:

Receive report.

ADMINISTRATOR'S EVALUATION

Upcoming Board Considerations

- Public Hearing on Comprehensive Plan and Comments
- Permit Review Fee structure and amounts.

District Capacity and Capability

The District possesses the required resources and is mostly trained to undertake most of its legislative mission for which it is organized or designed.

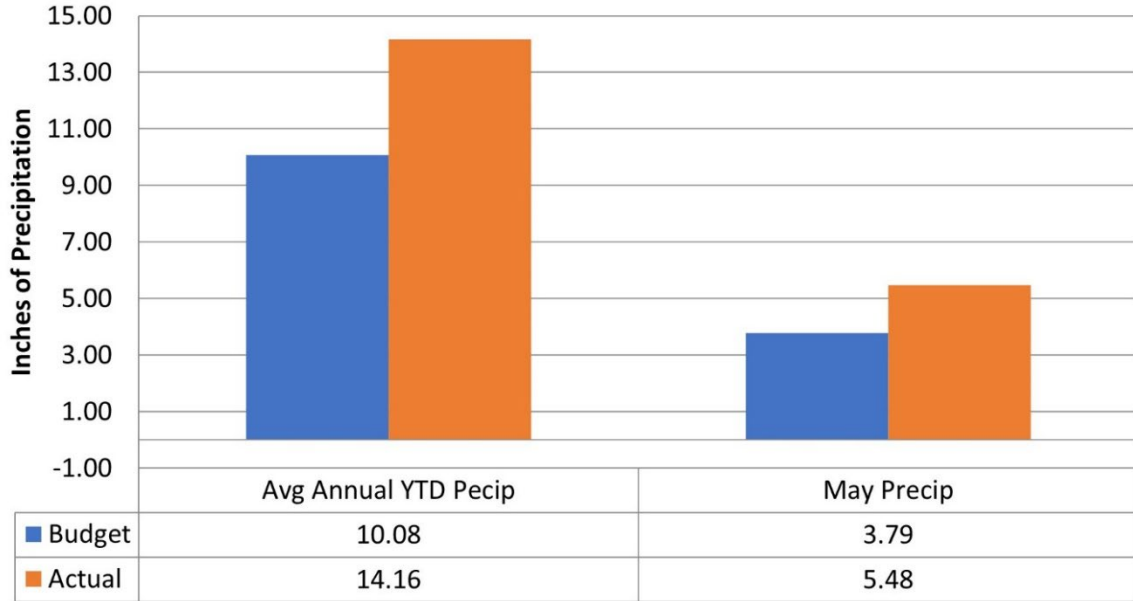
The District can accomplish most required tasks to standard under most conditions.

MANAGEMENT SITUATION

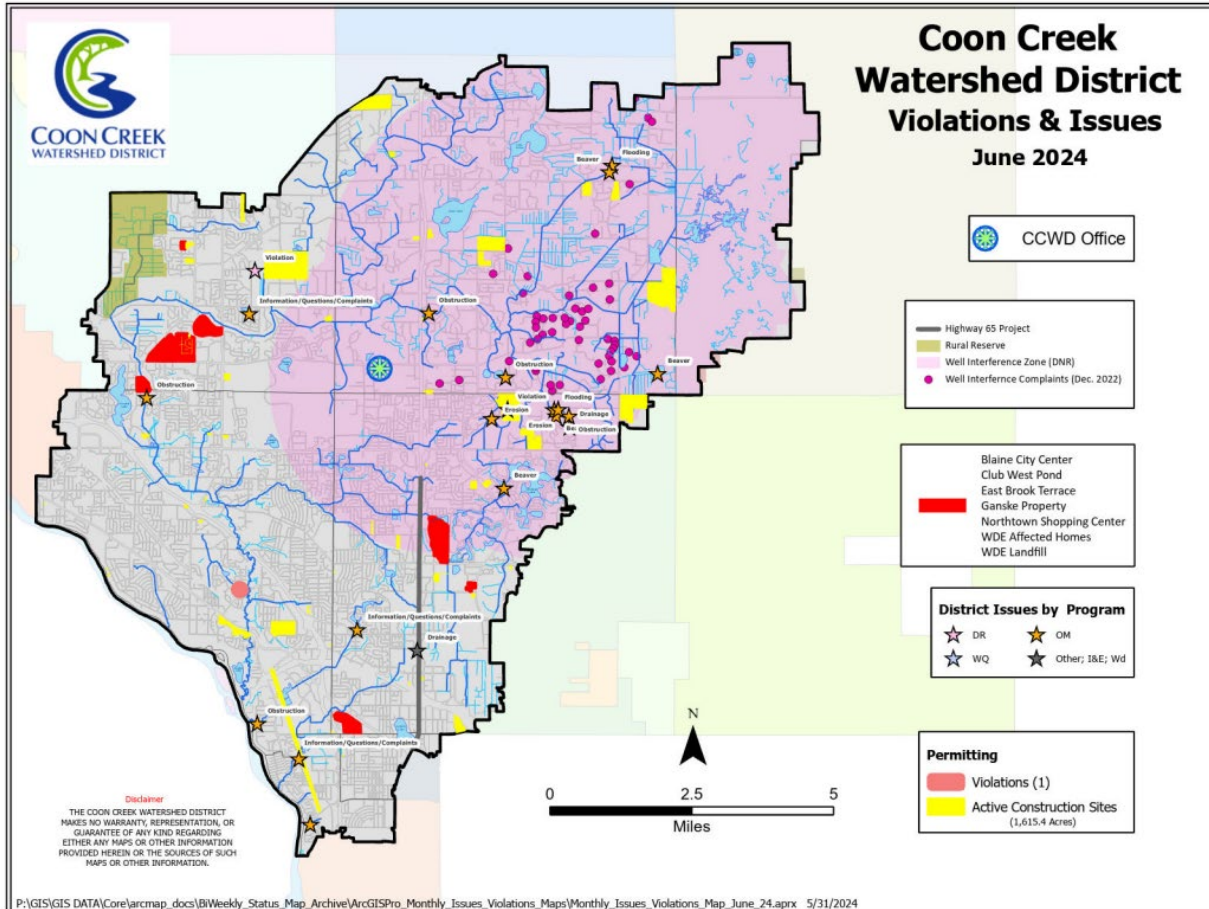
The District averaged 5.5 Inches of precipitation in the month of May. That leaves the District 1.7 inches or 45% above for the month and 4.1" or 40% above for the year. The current precipitation trend is slightly above the 30-year average high.

According to the latest US Drought Monitor release, the District has been free of drought for 8 weeks. Water level and discharge in streams and ditches are on the high end of the normal range. Water level in Lakes, ponds, wetlands, and shallow groundwater are back to the normal range after several years of drought.

2024 Water Watch



Problems, Issues, and Concerns



Cooperator Actions

Agency	Status
Legislature	<ul style="list-style-type: none"> • Session adjourned May 20 • Summary was presented at the last meeting
Met Council's Imagine 2050- Water Policy Plan	<ul style="list-style-type: none"> • Released for public review • Comments are due Tuesday, June 11th

Collaborator Actions

Collaborator	Description
Anoka Conservation District	Including CCWD sites for Pollinator plantings grants.
MN DOT	<p>Preparing to start replacement of HWY 65 @ Coon Creek crossing.</p> <p>HWY 10 planning considerations for Ditch 54-3 culvert maintenance/extension and roadside ditch modifications to improve Marshland and Thorpe Park drainage.</p>
Anoka County Highway Dept	<p>Fabricating Creek signage; deploying in Coon Creek subwatershed first, about 24 signs.</p> <p>Coon Creek Boulevard at Coon Creek is substantially complete.</p> <p>East River Road from Hanson Boulevard to Egret Boulevard mill and overlay under construction.</p>
Andover	Inquired about starting D37 subwatershed assessment.
Blaine	Public works is implementing "optimized" enhanced street sweeping scenario.
Columbus	Interviewing candidates for City Administrator.
Coon Rapids	Held Public Works Open House with about 250 attendees.
Fridley	Held Environmental Fun Fair with about 350 attendees.
Ham Lake	Started construction of 152 nd culvert replacement on Ditch 58.
Spring Lake Park	

Crooked Lake Area Association	<p>The fluoridone treatment to control invasive hybrid watermilfoil continues with herbicide concentration monitoring through June.</p> <p>Submitted a grant application to Anoka County Parks seeking increased watercraft inspection hours at the public access to prevent the spread of AIS.</p> <p>Working with Andover in hopes to plan maintenance dredging of the access to improve accessibility for recreation.</p> <p>Put out notifications on social media and email blast regarding the Eastbrook Terrace groundwater contamination situation.</p>
Ham Lake Lake Association	Coordinating invasive aquatic plant survey and treatment work to control invasive milfoil and curly leaf pondweed.

STAFF ACTIVITIES

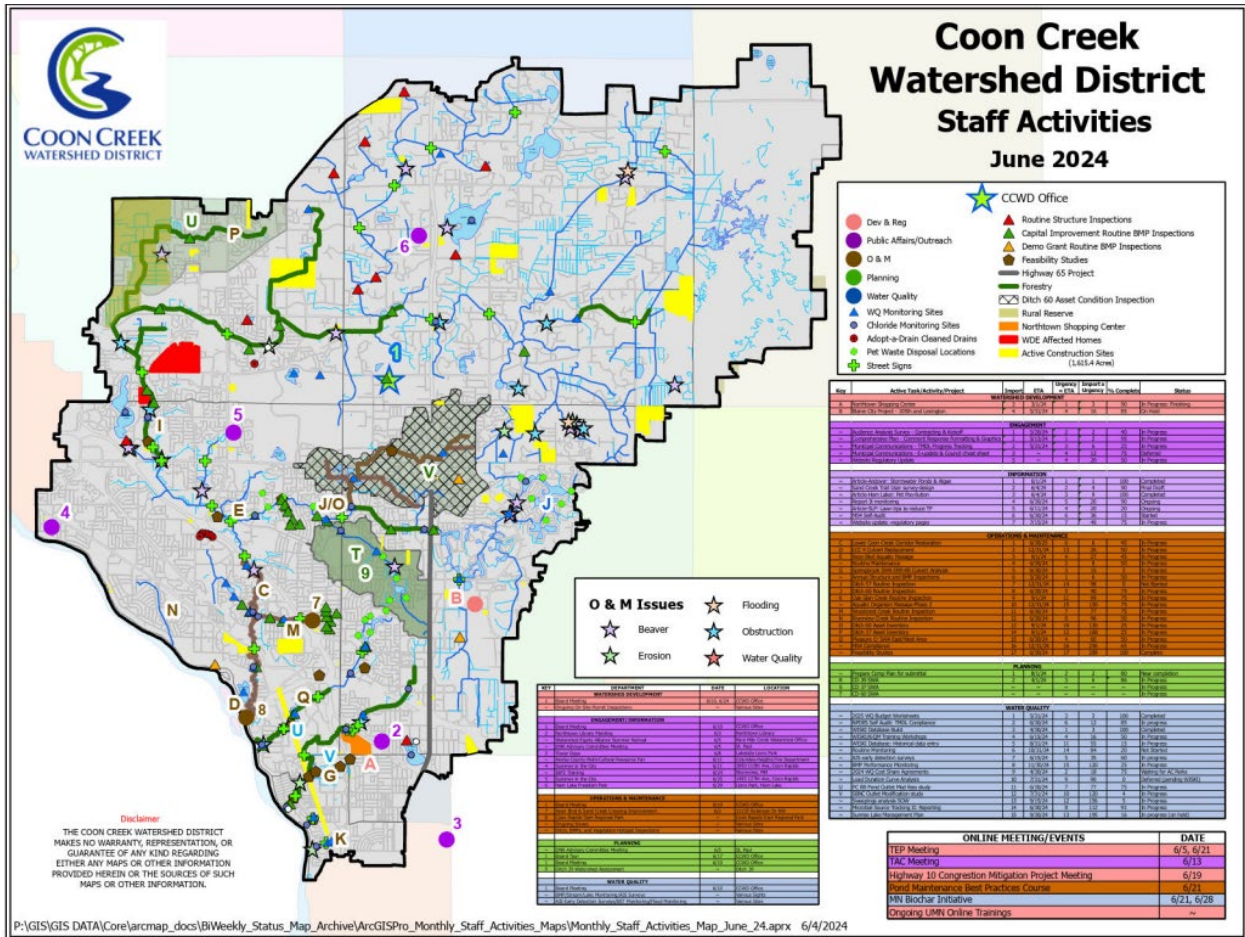
Special Projects

Anoka County Transition:

Benefits Replacement: Had first meeting and preliminary benefit proposal June 4.

Comp Plan Review:

- Reviewing and preparing responses to comments.



MANAGEMENT DISPOSITION

Equipment and Facilities:

All equipment is in good working condition.

Staffing:

- Health:** The overall staff's health is good.
- Personnel Manual:** The rewrite of the personnel manual has started as prep for the major revisions coming in 2025 following complete separation from the County.
- Staff Availability:**
 - Over the month of June, the District staffing will be at 84%
 - The staff member on FMLA until July 1.
- Vacancies/New Hires**
 - No vacancies.

Sustaining Effort:

- Succession Planning: Development of the Succession Plan continues as a working document in progress.

Financial Position:

	Year Ending	Year To Date			
	12/31/2024	05/31/2024			
	CCWD 2024 Budget	CCWD 2024 Budget YTD	Actual Expenses YTD	Variance YTD	
Revenue					
Property Taxes	4,965,765.00	2,069,070.00	0.00	2,069,070.00	-100%
Fees & Charges	298,423.00	124,345.00	82,794.98	41,550.02	-33%
Grants	314,539.00	131,060.00	224,256.95	(93,196.95)	71%
Other Revenue	28,042.00	11,685.00	74,422.04	(62,737.04)	537%
Total Revenue	5,606,769.00	2,336,160.00	381,473.97	1,954,686.03	-84%
Expense					
Salaries & Benefits	1,981,605.00	825,675.00	643,258.83	182,416.17	-22%
Professional Services	589,000.00	245,425.00	111,629.23	133,795.77	-55%
Operating Expenses	239,164.00	99,660.00	108,020.04	(8,360.04)	8%
Program Expense	2,757,867.00	1,149,120.00	465,899.53	683,220.47	-59%
Capitalized Expenses	166,708.00	69,465.00	42,955.33	26,509.67	-38%
Total Expense	5,734,344.00	2,389,345.00	1,371,762.96	1,017,582.04	-43%
Coon Creek Watershed District					
Cash Balance					
As of Date:	05/31/2024				
	Escrow Fund	General Fund	All Funds		
	Month Ending	Month Ending	Month Ending		
	05/31/2024	05/31/2024	05/31/2024		
Cash and Cash Equivalents					
Cash	1,906,359.62	(2,093,625.93)	(187,266.31)		
Petty Cash	0.00	250.00	250.00		
Investment Account	2,870.00	2,791,818.95	2,794,688.95		
Total Cash and Cash Equivalents	1,909,229.62	698,443.02	2,607,672.64		
May started with an operational fund balance of approximately \$959,051.31					
Change in net cash position was -\$136,643.82					
Balance of the escrow trust fund is \$1,969,493.62					
Four months into the fiscal year, the budget variance is -% 41 less than planned					

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: June 10, 2024
AGENDA NUMBER: 7
ITEM: Advisory Committees Report

AGENDA: Policy Discussion Information

ACTION REQUESTED

Receive Report

BACKGROUND

The Citizen Advisory Committee (CAC) met in person on May 8th. The Technical Advisory Committee (TAC) did not meet in May.

- The next CAC meeting scheduled: July 10th at 4:30 pm hybrid with Zoom.
- The next TAC meeting scheduled: June 13th at 8:30 am hybrid with Zoom.

ISSUES/CONCERNS

Citizen Advisory Committee (CAC)

Most CAC members were present in person at the CCWD office. CCWD staff members, Jessica Lindemyer, Jon Janke, and Tyler Thompson were also in attendance. CAC member Gary Nereson was absent. The meeting was chaired by CAC Member Joe MacPherson.

1. **Open Forum:** No discussion items.
2. **District Update:** Paddy inquired about the wetland property behind his house that is being converted into a wetland bank, wondering if it would become a public space with a boardwalk. Jon confirmed that there were no current plans for the property owner to make the wetland a public space.
3. **Creek Signage:** Jessica summarized a variety of District updates including the upcoming 65th anniversary celebration and District Tour. There was a general discussion about current water levels and drought conditions.
4. **Staff Spotlight:** Director of Operations, Jon Janke, introduced himself to the Committee along with Field Operations Manager, Tyler Thompson, providing a general overview of their work.

Jon described the purpose of the District's Operations & Maintenance (O&M) Program, highlighting specific tasks such as inspections, surveys, maintenance, and ditch management. There was a general discussion about what O&M work is conducted by in-house staff and what type of work is contracted out. Tyler noted that, generally, if the work cannot be completed by hand or with handheld tools, the District will rely on its partners or contractors to conduct the work.

Jon provided an overview of capital projects including the various types of projects, the implementation cycle, project identification, and project prioritization; highlighting the

Lower Coon Creek Corridor Restoration Project at Coon Rapids Dam Regional Park as an example. There was a general discussion about how Iron Enhanced Sand Filters work, how water is diverted for certain projects, raingarden maintenance, E. coli removal, and how the District budgets for ongoing project maintenance.

- 5. Annual Report:** The committee was provided with a copy of the annual report on April 23rd. The committee had no feedback on the report, other than that they felt it was a good summary of what the District had been up to in the previous year.

Technical Advisory Committee (TAC)

The May 9th TAC meeting was canceled.

RECOMMENDATION

Receive Report

**COON CREEK WATERSHED DISTRICT
Request for Board Action**

MEETING DATE: June 10, 2024
AGENDA NUMBER: 8
ITEM: Bills to Be Paid

FISCAL IMPACT: Budgeted
POLICY IMPACT: Policy

REQUEST
 Approve bills

BACKGROUND

Claims totaling \$47,961.27 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0002--DOERING, DAWN R	27.45
V0008--US BANK	4,569.93
V0010--A1 FLOOR AND CARPET CARE INC	1,076.25
V0024--CITY OF ANDOVER	1,284.67
V0030--CONNEXUS ENERGY	232.42
V0052--LOFFLER COMPANIES INC	119.69
V0052--LOFFLER COMPANIES INC	170.78
V0054--MICHELLE J ULRICH PA	5,482.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,125.00
V0221--ABDO LLP	3,327.50
V0221--ABDO LLP	940.00
V0237--EMMONS AND OLIVIER RESOURCES INC	2,268.00
V0242--METRO I NET	1,528.18
V0242--METRO I NET	5,398.00
V0247--POOP 911 OF MPLS STP LLC	731.40
V0249--PLAUDIT DESIGN	480.00
V0265--MANOR ELECTRICAL INC	700.00
V0299--MP+G MARKETING SOLUTIONS LLC	18,500.00
Grand Total	47,961.27

Item 8: Bills to be Paid, Page 2 of 2

Company name:	Coon Creek Watershed District									
Created on:	6/5/2024									
Vendor name	Bill number	Date	Fund name	Department name	Account	Capital Project ID	Grant ID	Transaction amount	Memo	
01883-0001-16	EIMONS AND OLIVER RESOURCES INC	01883-0001-16	5/23/2024	General Fund	Planning	63246	FRQJ23-301 G22-003	2,268.00	FRQJ01883-0001 SWEEPING STUDY 4-24	
Sum for 01883-0001-16								2,268.00		
0624CCWD	A1 FLOOR AND CARPET CARE INC	0624CCWD	6/3/2024	General Fund	Administration	61105		1,076.25	JUNE 2024 CLEANING SERVICE	
Sum for 0624CCWD								1,076.25		
1045-166981	POOP911 OF MPLS STI PLLC	1045-166981	6/1/2024	General Fund	Administration	61549	FRQJ23-602 G22-001	540.60	4 WEEKS CLEAN UP SERVICE JUNE 24	
	POOP911 OF MPLS STI PLLC	1045-166981	6/1/2024	General Fund	Public & Governmental Affairs	61549	FRQJ23-602 G22-001-M	190.80	4 WEEKS CLEAN UP SERVICE JUNE 24	
Sum for 1045-166981								731.40		
1973	METRO I NET	1973	6/1/2024	General Fund	Administration	63066		5,398.00	MTHLY IT SERVICES JUNE 24	
Sum for 1973								5,398.00		
1987	METRO I NET	1987	5/30/2024	General Fund	Administration	61101		1,528.18	TKT 173291 SAP-COW-AP2 & 3	
Sum for 1987								1,528.18		
202405429	PLAUDIT DESIGN	202405429	5/28/2024	General Fund	Administration	61559		480.00	WEB HOST & SUPPORT 6/24-8/24	
Sum for 202405429								480.00		
4709380	LOFFLER COMPANIES INC	4709380	5/31/2024	General Fund	Administration	62124		119.69	ACCT CC16 CARTRIDGE MC-30	
Sum for 4709380								119.69		
4712584	LOFFLER COMPANIES INC	4712584	6/3/2024	General Fund	Administration	62124		170.78	ACCT CC16 COWD MAY 24	
Sum for 4712584								170.78		
489950	ABDO LLP	489950	5/31/2024	General Fund	Administration	63052		3,327.50	ACCT 90223 FRS PROFS VCS MAY 24	
Sum for 489950								3,327.50		
489988	ABDO LLP	489988	5/31/2024	General Fund	Administration	63052		940.00	ACCT 90223 FRS QTRLY VCS 24	
Sum for 489988								940.00		
828846-253758 5-24	CONNEXUS ENERGY	828846-253758 5-24	5/24/2024	General Fund	Administration	62226		232.42	ACCT 828846-253758 COWD MAY 24	
Sum for 828846-253758 5-24								232.42		
8967	MANORELECTRICAL INC	8967	5/22/2024	General Fund	Administration	65180		700.00	JOB 24134 COWD HC DOOR ENTRY SYSTEM	
Sum for 8967								700.00		
B012904	RMB ENVIRONMENTAL LABORATORIES INC	B012904	5/31/2024	General Fund	Water Quality	61549	FRQJ24-515b	1,125.00	WOB012904 MONITORING	
Sum for B012904								1,125.00		
Charge payoffs - 521	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Operations & Maintenance	20020		53.38		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Operations & Maintenance	20020		22.63		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Operations & Maintenance	20020	FRQJ24-421	12.00		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Operations & Maintenance	20020		45.01		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Watershed Development	20020		45.09		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Watershed Development	20020		26.18		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Watershed Development	20020		22.08		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		53.47		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		58.05		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		81.04		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		39.96		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		79.51		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		129.47		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		110.61		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		43.28		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Operations & Maintenance	20020		39.58		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		45.82		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		69.97		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		54.81		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		78.85		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Operations & Maintenance	20020		45.79		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Water Quality	20020		34.51		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Water Quality	20020		22.28		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Water Quality	20020		26.10		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Water Quality	20020		24.20		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Water Quality	20020		28.12		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Public & Governmental Affairs	20020		325.00		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Public & Governmental Affairs	20020		650.00		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Public & Governmental Affairs	20020		34.58		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Public & Governmental Affairs	20020		5.19		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Public & Governmental Affairs	20020	FRQJ23-602	24.84		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Public & Governmental Affairs	20020		25.70		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Water Quality	20020		59.99		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Water Quality	20020		59.99		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Watershed Development	20020		23.87		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		1,331.09		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		179.25		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		16.36		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		36.87		
	US BANK	Charge payoffs - 521	6/10/2024	General Fund	Administration	20020		505.41		
Sum for Charge payoffs - 521								4,569.93		
EMP REIMB 2024	DOERING DAWN R	EMP REIMB 2024	6/1/2024	General Fund	Administration	61149		14.05	TK BDAY GIFT EMP REIMB MAY 2024	
	DOERING DAWN R	EMP REIMB 2024	6/1/2024	General Fund	Public & Governmental Affairs	61475		13.40	MILEAGE EMP REIMB MAY 2024	
Sum for EMP REIMB 2024								27.45		
INITIAL 3RD PMT	MP+G MARKETING SOLUTIONS LLC	INITIAL 3RD PMT	6/1/2024	General Fund	Public & Governmental Affairs	61549	FRQJ23-601	18,500.00	INITIAL 3RD PMT MUNICIPAL SURVEY	
Sum for INITIAL 3RD PMT								18,500.00		
May-24	MICHELLE JULRICH PA	MAY 2024	6/3/2024	General Fund	Administration	63453		5,482.00	LEGAL MAY 2024	
Sum for MAY 2024								5,482.00		
WQCS 22 20%	CITY OF ANDOVER	WQCS 22 20%	5/29/2024	General Fund	Water Quality	61549	FRQJ22-510e	1,284.67	22CO WQCS 2022 FINL 20% WINTER IMP/INTS	
Sum for WQCS 22 20%								1,284.67		
Sum Total								47,961.27		

**COON CREEK WATERSHED DISTRICT
Request for Board Action**

MEETING DATE: June 10, 2023
AGENDA NUMBER: 9
ITEM: Election of Officers

POLICY IMPACT: Policy

ACTION REQUESTED

Hold elections for required statutory offices

BACKGROUND

The District has traditionally held elections for Board offices at the first meeting following the organic date and potential appointment of new Manager(s) by the County Board.

PERTINENT FACTS

Minnesota Statutes 103D.315 Subd. 3. **Officers.** ...the managers must elect different managers as president, secretary and treasurer.

District policy, adopted in 1992 (District Policy 1.4), stipulates that the Board of Managers shall have four officers:

1. President
2. Vice-President
3. Secretary
4. Treasurer

ISSUES/CONCERNS/RISKS

Current Officers

Office	2022	Elect
President	Jim Hafner	
Vice-President	Erin Lind	
Secretary	Jason Lund	
Treasurer	Mary Campbell	

OPTIONS FOR ACTIONS

1. Hold elections for each office

RECOMMENDATION

Hold elections for all offices.

**COON CREEK WATERSHED DISTRICT
Request for Board Action**

MEETING DATE: June 10, 2024
AGENDA NUMBER: 10
ITEM: Public Meeting on Stormwater Pollution Prevention Plan

POLICY IMPACT: Policy
FISCAL IMPACT: Budgeted

REQUEST

Hold an annual public meeting to review District performance in stormwater management and receive comments from the public.

BACKGROUND

In 2003, the Coon Creek Watershed District was designated a Special Municipal Separate Storm Sewer System (MS4) by the Minnesota Pollution Control Agency (MPCA) because of its responsibilities relating to the public ditch system and its role in conveying stormwater. As an MS4 the District is required to complete a Storm Water Pollution Prevention Plan (SWPPP).

The current Federal Permit (MNR040000) is held by the Minnesota Pollution Control Agency and was approved on November 16, 2020. The NPDES permit requires CCWD to advertise and conduct an annual public meeting to review the SWPPP. It also requires the submittal of an Annual Report to MPCA by June 30. MPCA has given an exception again in 2024 because MPCA is developing a new reporting format that is not yet available.

ISSUES/CONCERNS

1. Public Meeting Notice: Notice of the Public Workshop was posted in the official newspapers of the CCWD on May 24 and 31, 2024, in the Anoka County Union-Herald and The Life, and on the CCWD website since May 29th, 2024.

2. Agenda: Below is an agenda for the review.

1. Background – MS4 Designation
2. Resource Condition
3. Program Activities (Minimum Control Measures)
 - a. Public Education and Outreach
 - b. Public Participation/Involvement
 - c. Illicit Discharge Detection and Elimination
 - d. Construction Site Runoff Control
 - e. Post-Construction Runoff Control
 - f. Pollution Prevention/Good Housekeeping

RECOMMENDATION

1. Hold a public meeting to review CCWD's performance in stormwater management.
2. Receive comments from the public.

Public Hearing Notice

The Board of Managers of the Coon Creek Watershed District will hold a Public Hearing at their regularly scheduled meeting, in person and virtually by Zoom:

5:30 PM

Monday, June 10, 2024

Coon Creek Watershed District

13632 Van Buren St NE

Ham Lake, MN 55304

All residents of the Watershed District are invited to attend a public hearing on the Coon Creek Watershed District Storm Water Pollution Prevention Plan (SWPPP) required as part of the NPDES Program and administered by the Minnesota Pollution Control Agency (MPCA).

For more information go to www.cooncreekwd.org/swppp

To get the Zoom meeting link, contact Coon Creek Watershed District by 3pm on June 10th at 763-755-0975 or blaw@cooncreekwd.org

Permit Application Review Report
Date: 6/5/2024

Board Meeting Date: 6/10/2024
Agenda Item: 11

Applicant/Landowner:

Metropolitan Airports Commission (MAC)
Attn: Jacob Bronder
8891 Airport Road NE Box C1
Blaine, MN 55449

Project Name: 2024 Airport Rd & GA Blvd Pavement Reconstruction

Project PAN: P-24-009

Project Purpose: Reclamation and partial reconstruction of Airport Road, in-kind culvert replacement

Project Location: Airport Rd NE from Taxilane Connecticut to Taxilane Oklahoma, General Aviation Blvd, South Entrance Road, and West Entrance Road, 8891 Airport Road Box C1, Blaine

Site Size: size of parcel - 359.49 acres; size of disturbed area - 8.91 acres; size of regulated impervious surface - 0.92 acres

Applicable District Rule(s): Rule 2, Rule 4, Rule 6

Recommendation: Approve with 2 Conditions and 2 Stipulations

Description: The Metropolitan Airports Commission is proposing the reclamation and partial reconstruction of Airport Road and Georgia Blvd and in-kind replacement of 2 culverts within the Blaine Airport property. The project will disturb 8.91 acres and fully reconstruct 0.92 acres, which is the associated regulated impervious. The site drains to County Ditch 41. The relevant water resource concerns are erosion and sediment control and culvert replacement which corresponds to Rules 4 and 7. See Figure 1: Project Location and Figure 2: Site Plan.

S

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$6,455.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include the following:
 1. Update Sheet C041 to stabilize soils and soil stockpiles within 24 hours of inactivity.
 2. Show double row of perimeter control on west side of Airport Road due to potential nearby wetlands.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-built (invert, pipe material, pipe size) for culvert installation within County Ditch 41.
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Exhibits:

Exhibit Type	Exhibit Author	Signature Date	Received Date
Floodplain Impacts Figure	SEH	undated	05/07/2024
Project Memo	SEH	05/07/2024	05/07/2024
Cut/Fill Report	SEH	05/07/2024	05/07/2024
Construction Plans	SEH	02/12/2024	03/05/2024

Findings

Fees and Escrows (Rule 2.7):

The applicant (MAC) is considered a government agency and is therefore exempt from an application fee or a review and inspection fee deposit. The applicant will be required to submit a performance escrow in the amount of \$6,455.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (8.91 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it includes land disturbing activities of 1 acre or more.

The proposed project drains to Ditch 41. The soils affected by the project include Isanti and Lino and have a soil erodibility factor of 0.15 or greater. Disturbed areas are not consistently proposed to be stabilized within 24 hours, as required. The proposed erosion and sediment control plan includes biorolls, inlet protection and perimeter control. The erosion control plan does not meet District requirements because a double row perimeter control is not included near expected wetlands and soil and soil stockpiles are not consistently proposed to be stabilized within 24 hours. See attached Figure 3: Erosion and Sediment Control Plan.

Wetlands (Rule 5.0)

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

Floodplain (Rule 6.0)

Rule 6.0 applies to the proposed project because it includes land disturbing activities within or adjacent to the boundary of the 100-year flood elevation as mapped and modeled by the District.

The regulatory floodplain elevation is 904.1 ft MSL. The application proposes the placement of 23.5 cubic yards of fill within the floodplain. This a one-time deposition of less than 50 cubic yards,

therefore compensatory storage is not required. See attached Figure 4: Floodplain Impact.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

Buffers (Rule 8.0)

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

Variances (Rule 10.2)

The proposed project is not requesting a variance from the District’s rules, regulations, and policies. Rule 10.2 does not apply.

P-24-009



Figure 1: Project Location

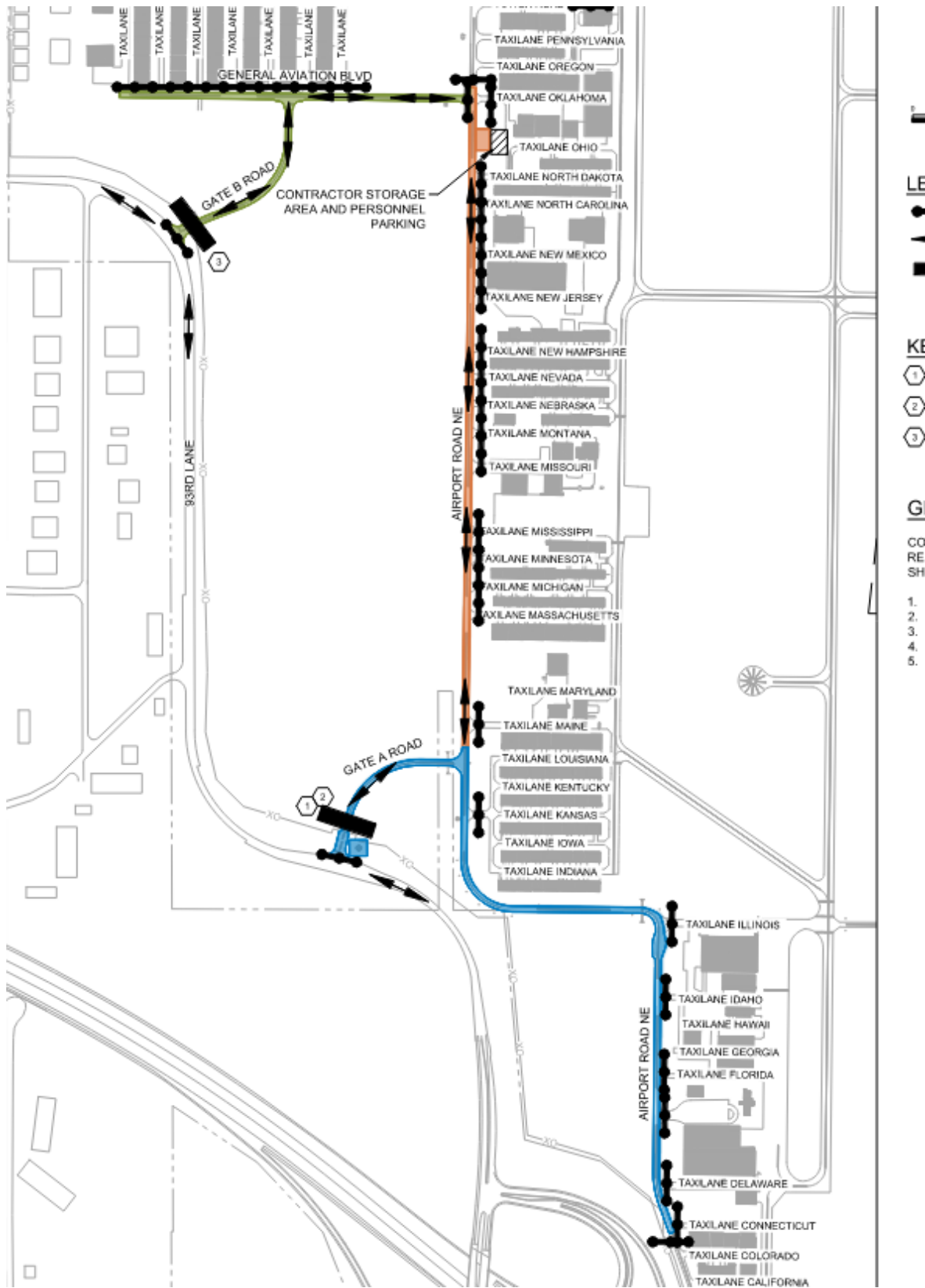
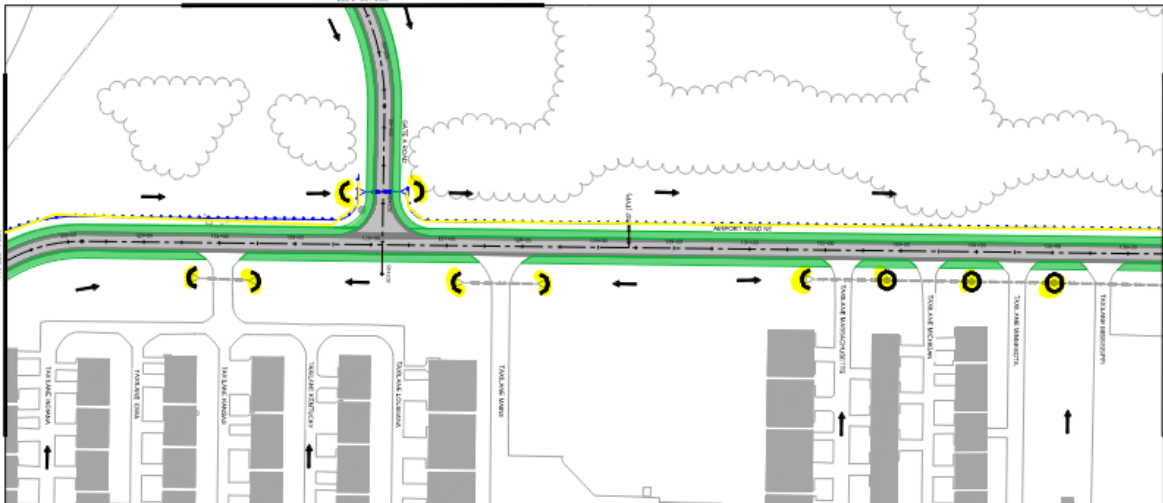
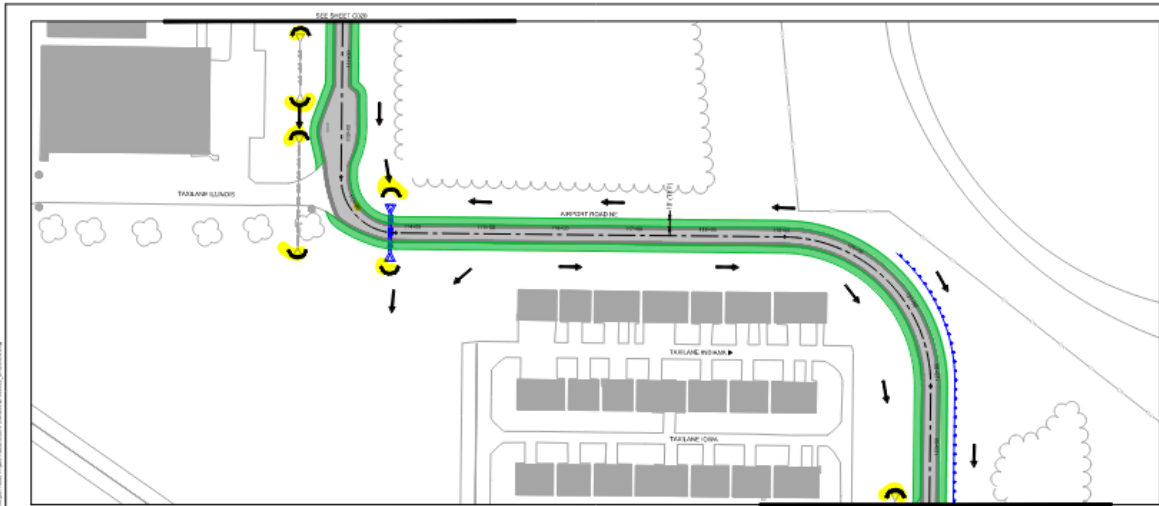
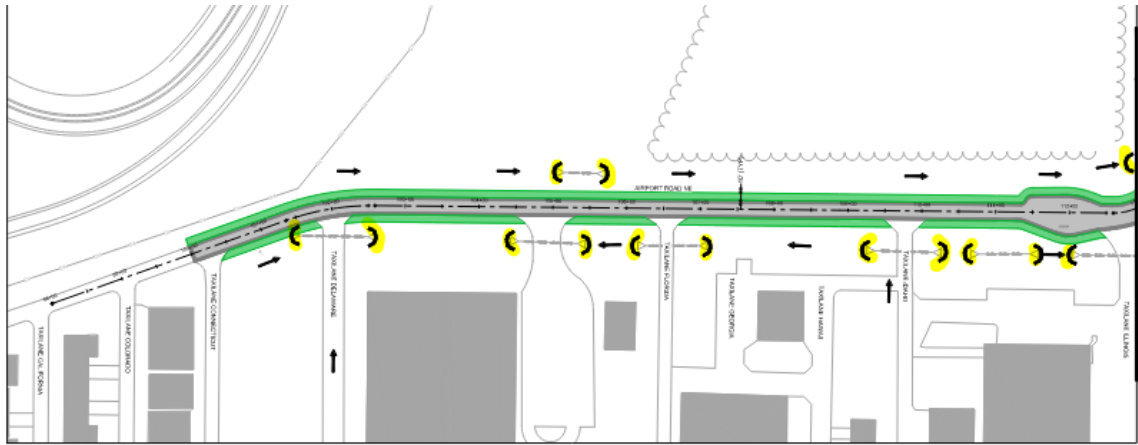
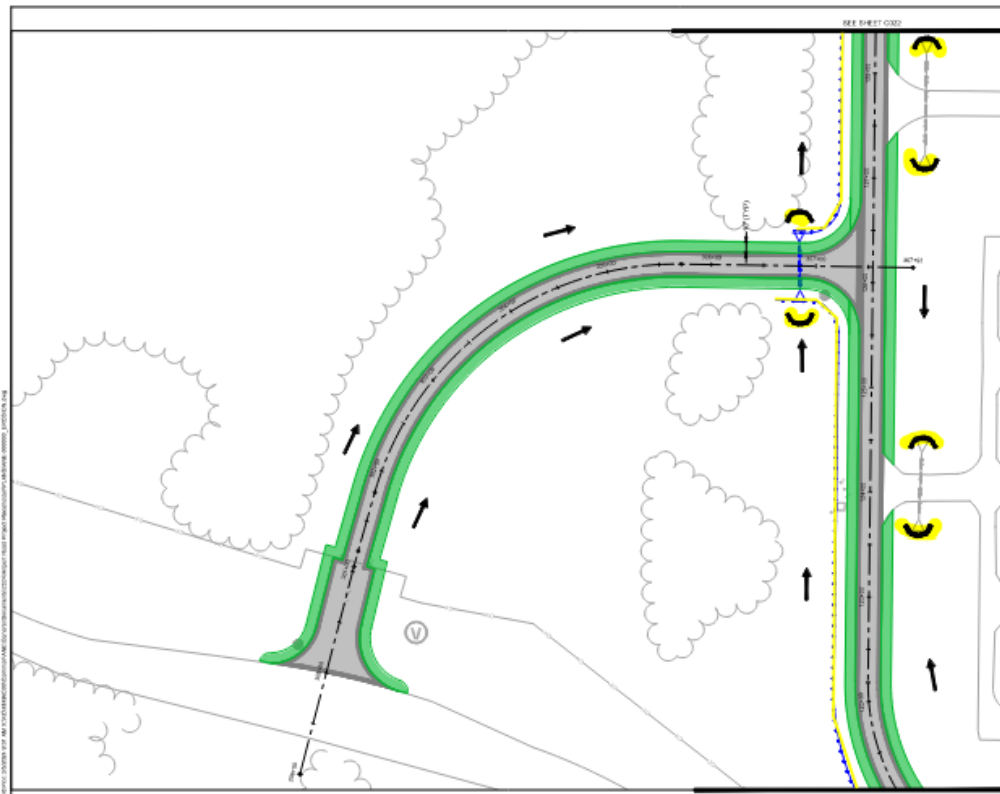
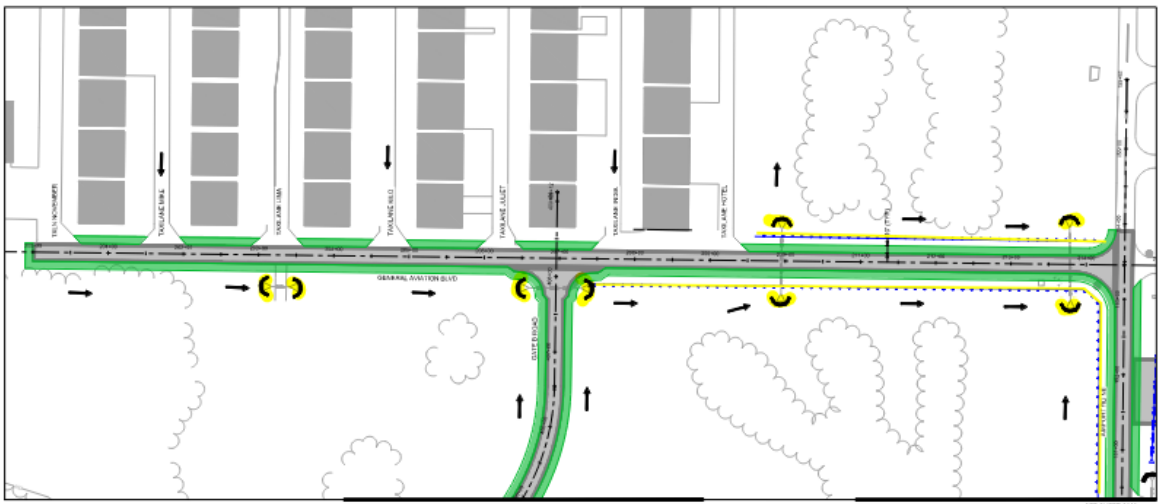
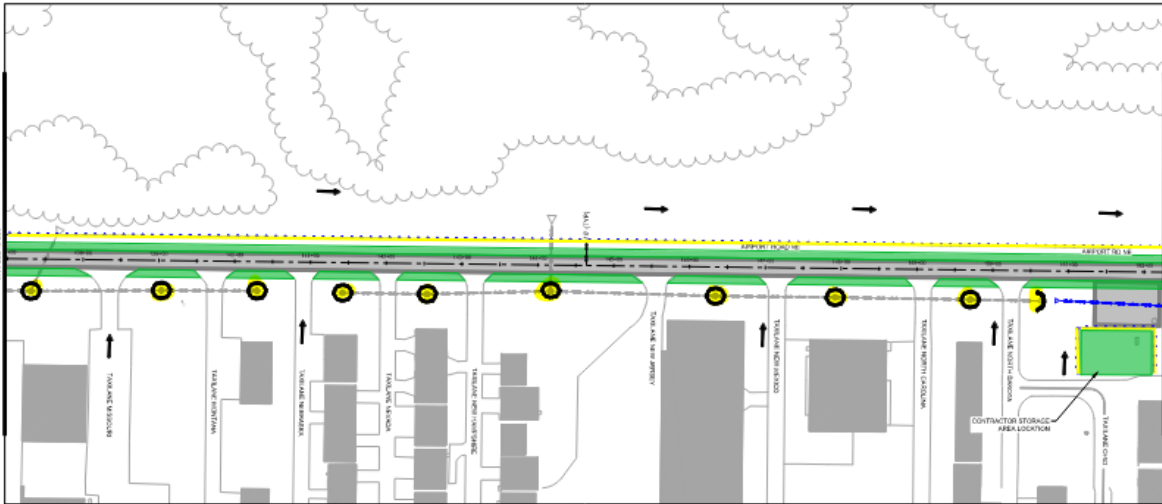
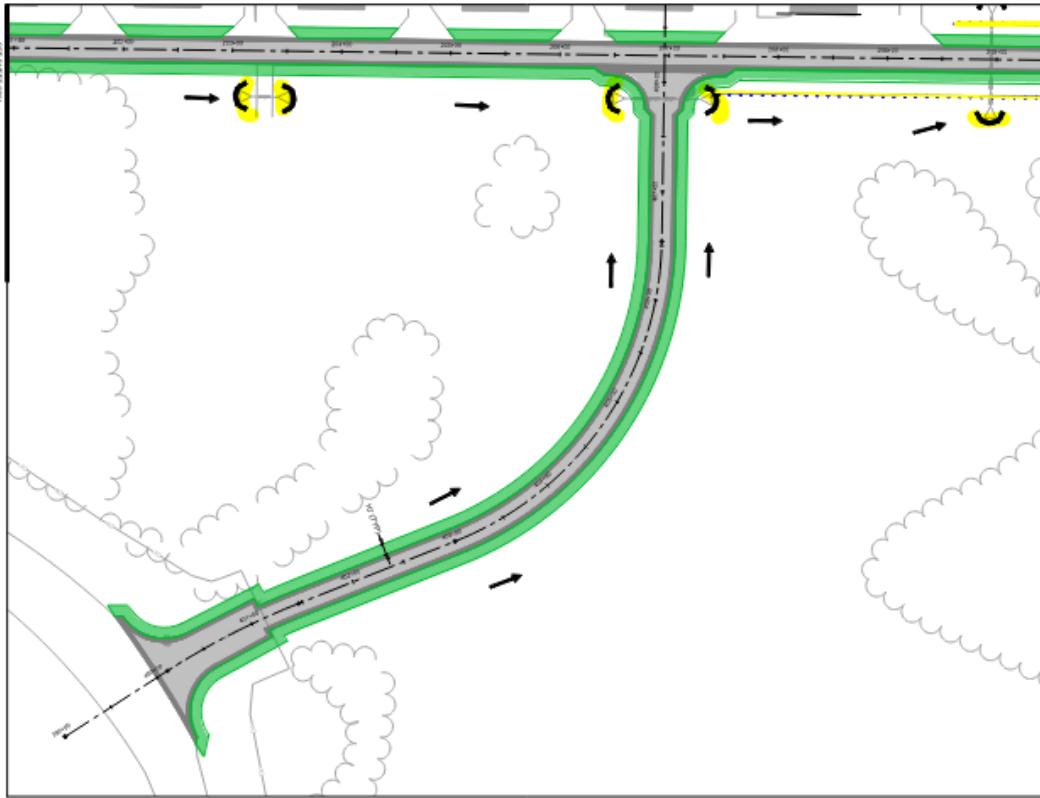


Figure 2: Site Plan







LEGEND









-  PROJECT AREA (PAVED)
-  TURF ESTABLISHMENT
-  BIOROLL
-  BIOROLL (CULVERT AND INLET PROTECTION)
-  SILT FENCE
-  GENERAL FLOW DIRECTION
-  EXISTING STORM CULVERT
-  PROPOSED STORM CULVERT

Figure 3. Erosion and Sediment Control Plan

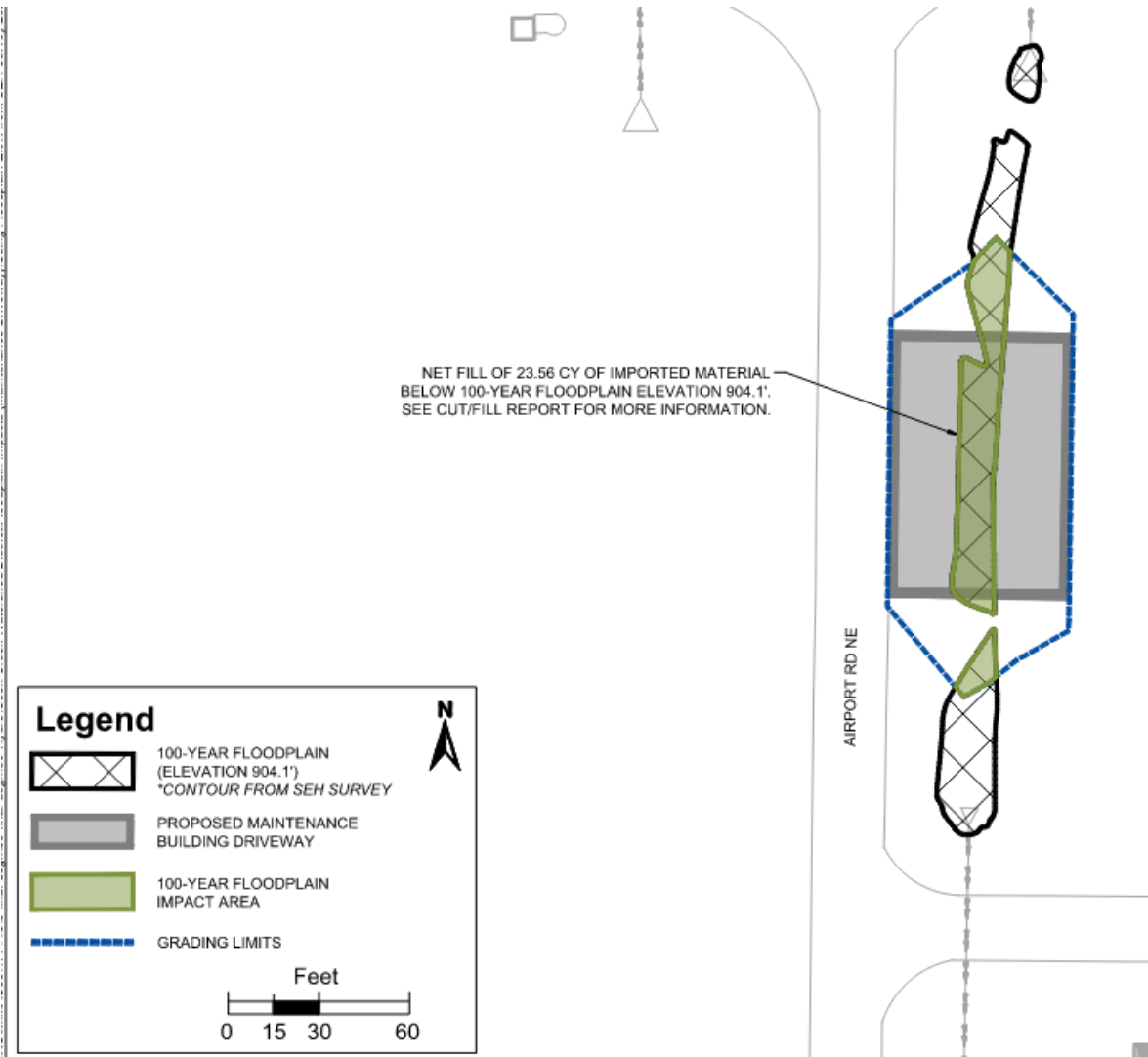


Figure 4: Floodplain Impacts

Permit Application Review Report
Date: 6/5/2024

Board Meeting Date: 6/10/2024
Agenda Item: 12

Applicant/Landowner:

City of Andover
Attn: Jason Law
1685 Crosstown Blvd NW
Andover, MN 55304

Project Name: City Project 23-13 Trunk Watermain & Sanitary Sewer Improvements

Project PAN: P-24-024

Project Purpose: directional drilling of sanitary sewer and water main utilities, open-cut installation of sanitary sewer and water main utilities, and pavement patch reconstruction

Project Location: Andover Boulevard from Vale Street NW to Prairie Road NW, Crosstown Boulevard, Prairie Road NW, Andover Boulevard, Andover

Site Size: size of parcel - 8.5 acres; size of disturbed area – 5.7 acres; size of regulated impervious surface - 0.5 acres

Applicable District Rule(s): Rule 2, Rule 4, Rule 6, Rule 7

Recommendation: Approve with 2 Conditions and 1 Stipulations

Description: The City of Andover is proposing the installation of new sanitary sewer and water main utilities in several locations along Crosstown Blvd, Prairie Road and Andover Blvd. This scope of work includes a directional bore crossing of County Ditch 20. The project will disturb approximately 5.7 acres and reconstruct 0.5 acres of impervious. The project will largely drain to County Ditch 20. The relevant water resource concerns are erosion and sediment control, floodplain, and ditch crossings which correlate with District Rules 4, 6, and 7. See attached Figure 1: Project Location and Figure 2: Site Plan.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$4,850.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include double rows of perimeter control near delineated wetlands and the stabilization of soils within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit.

By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the watermain crossing under County Ditch 20 that shows 4-foot separation is maintained between the bottom of ditch (870.8 ft, NAVD 88) and top of utility line.

Exhibits:

Exhibit Type	Exhibit Author	Signature Date	Received Date
Andover Blvd & Prairie Rd Delineation	Anderson Engineering	06/20/2023	05/01/2024
Crosstown Blvd Trail Delineation	Anderson Engineering	09/19/2022	05/01/2024
Holasek NOD	CCWD	03/30/2021	05/01/2024
Permit Application	City of Andover	04/30/2024	05/01/2024
Project Narrative	Bolton & Menk	04/29/2024	05/01/2024
Construction Plans	Bolton & Menk	04/23/2024	05/22/2024

Findings

Fees and Escrows (Rule 2.7):

The applicant is a government agency and is therefore exempt from an application fee or a review and inspection fee deposit. The applicant will be required to submit a performance escrow in the amount of \$4,850.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (5.7 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it includes land disturbing activities of more than 5000 square feet and within 50 feet of and drains to a waterbody.

The proposed project drains to County Ditch 20. The soils affected by the project include Sartell and Isanti and have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized within 24 hours, as required. The proposed erosion and sediment control plan includes inlet protection, perimeter control, erosion control blanket, and street sweeping. The erosion control plan does not meet District requirements because soils and soil stockpiles are not proposed to be stabilized within 24 hours, as required and a double row of perimeter control should be included near all wetlands. See attached Figure 3: Erosion and Sediment Control Plan.

Wetlands (Rule 5.0)

Wetlands exist near the site, but no impacts are proposed. Wetlands were delineated under PANs W22-028, W23-027, and 20-153. The boundary and type applications have all been reviewed and approved.

Floodplain (Rule 6.0)

Rule 6.0 applies to the proposed project because it includes land disturbing activities within or adjacent to the boundary of the 100-year flood elevation as mapped and modeled by the District.

The regulatory floodplain elevation is 879.6 ft MSL. There is no proposed floodplain fill associated

with the project.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

Rule 7.0 applies to the proposed project because it includes land disturbing activities which involve a pipeline or utility crossing of a creek-public ditch or major watercourse.

The regulated waterway is Public Ditch - County Ditch 20. The proposed crossing involves replacement of a pipeline or utility via directional bore. The top elevation of the pipeline or utility line must be placed at least 4 feet below the approved low elevation of the ditch or waterway. The approved elevation is 870.8 NAVD 88. The proposed top elevation of the pipeline or utility line is 865.6 NAVD 88, which is more than 4 feet below the Approved low elevation of the waterway.

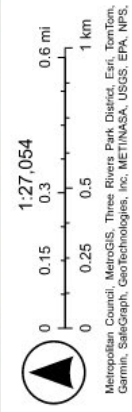
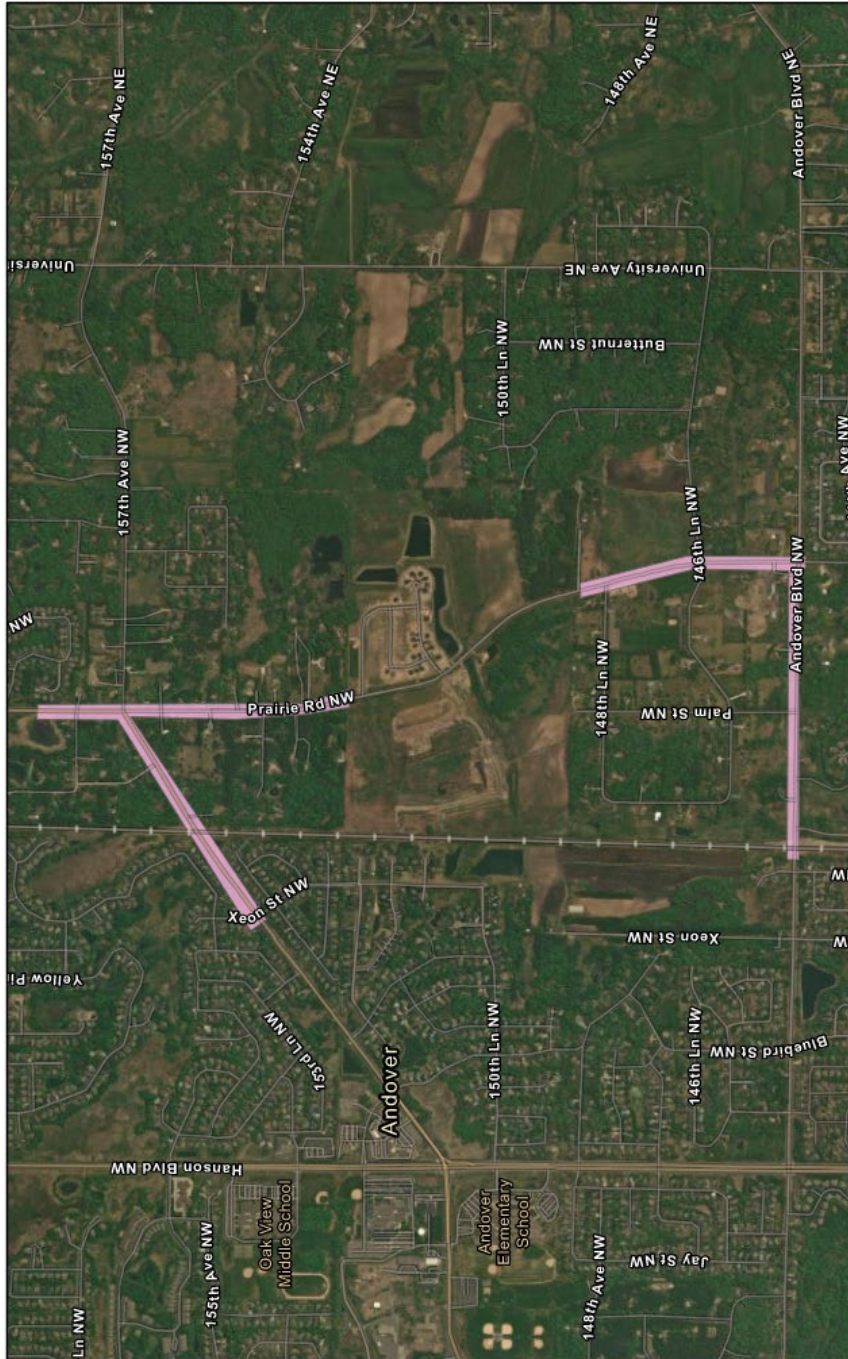
Buffers (Rule 8.0)

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

Variances (Rule 10.2)

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

P-24-024



1:27,054

5/30/2024

Metropolitan Council, MetroGIS, Three Rivers Park District, Esri, TomTom, Garmin, SateGraph, Geotechnologies, Inc, METINKASA, USGS, EPA, NPS.

Figure 1: Project Location

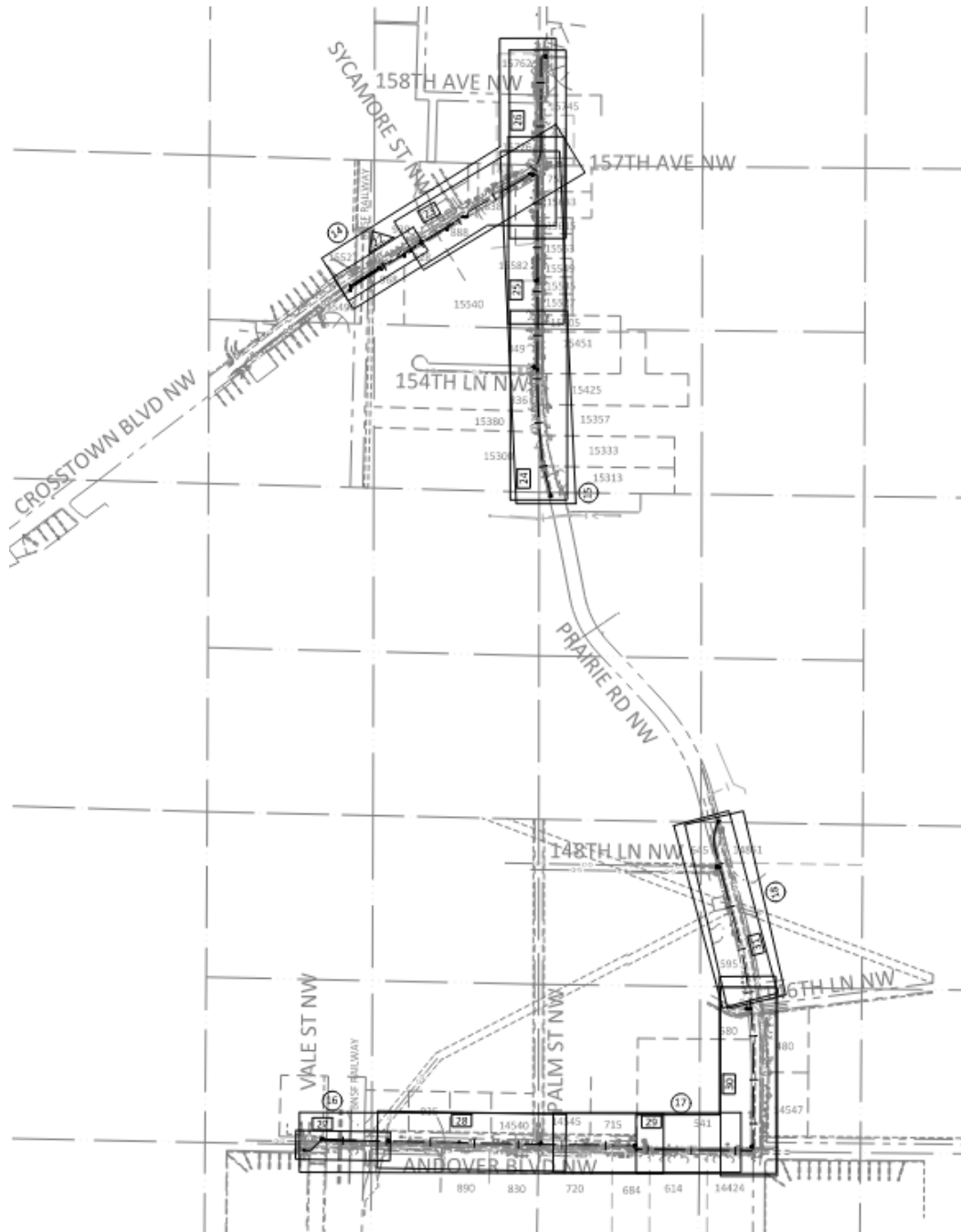
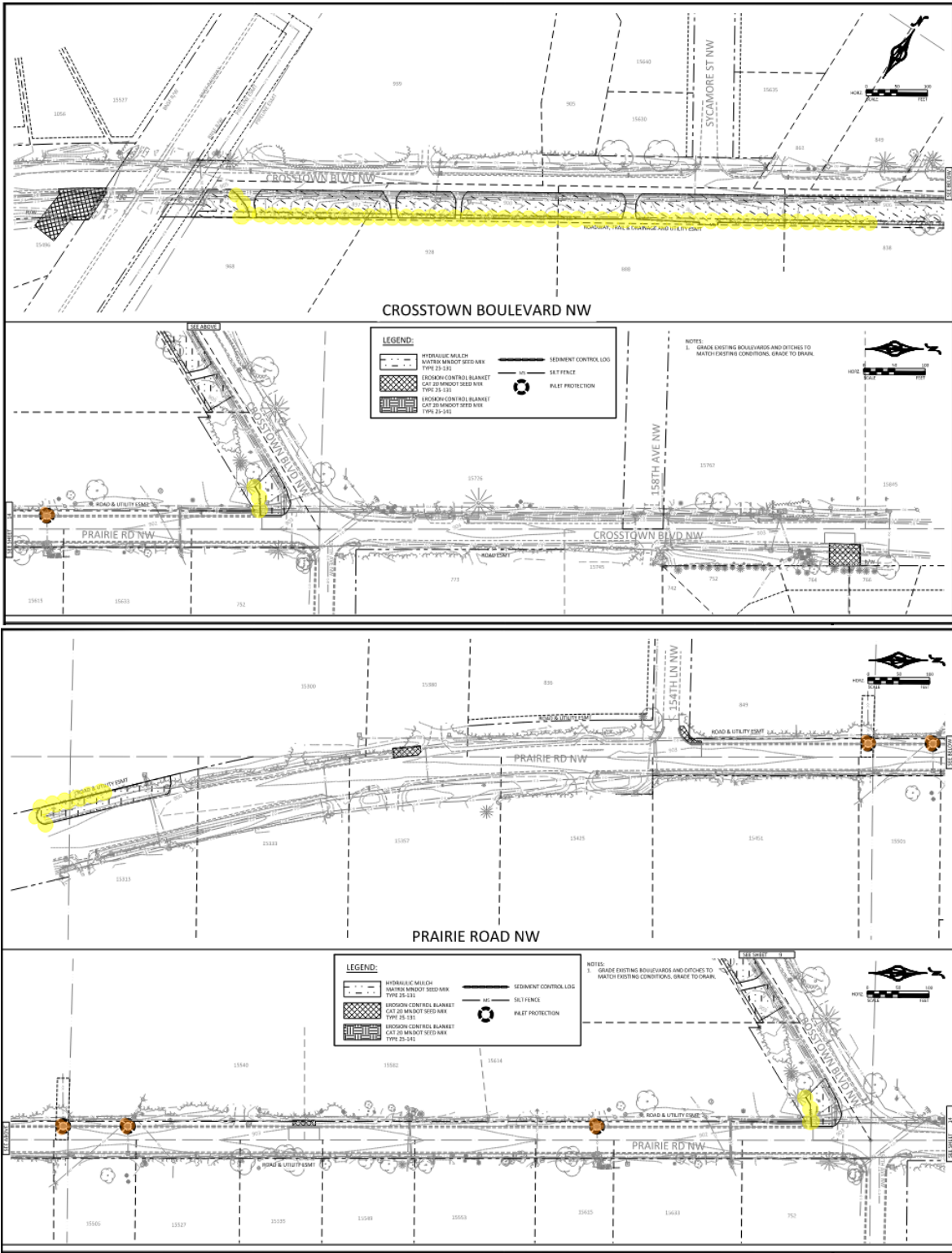
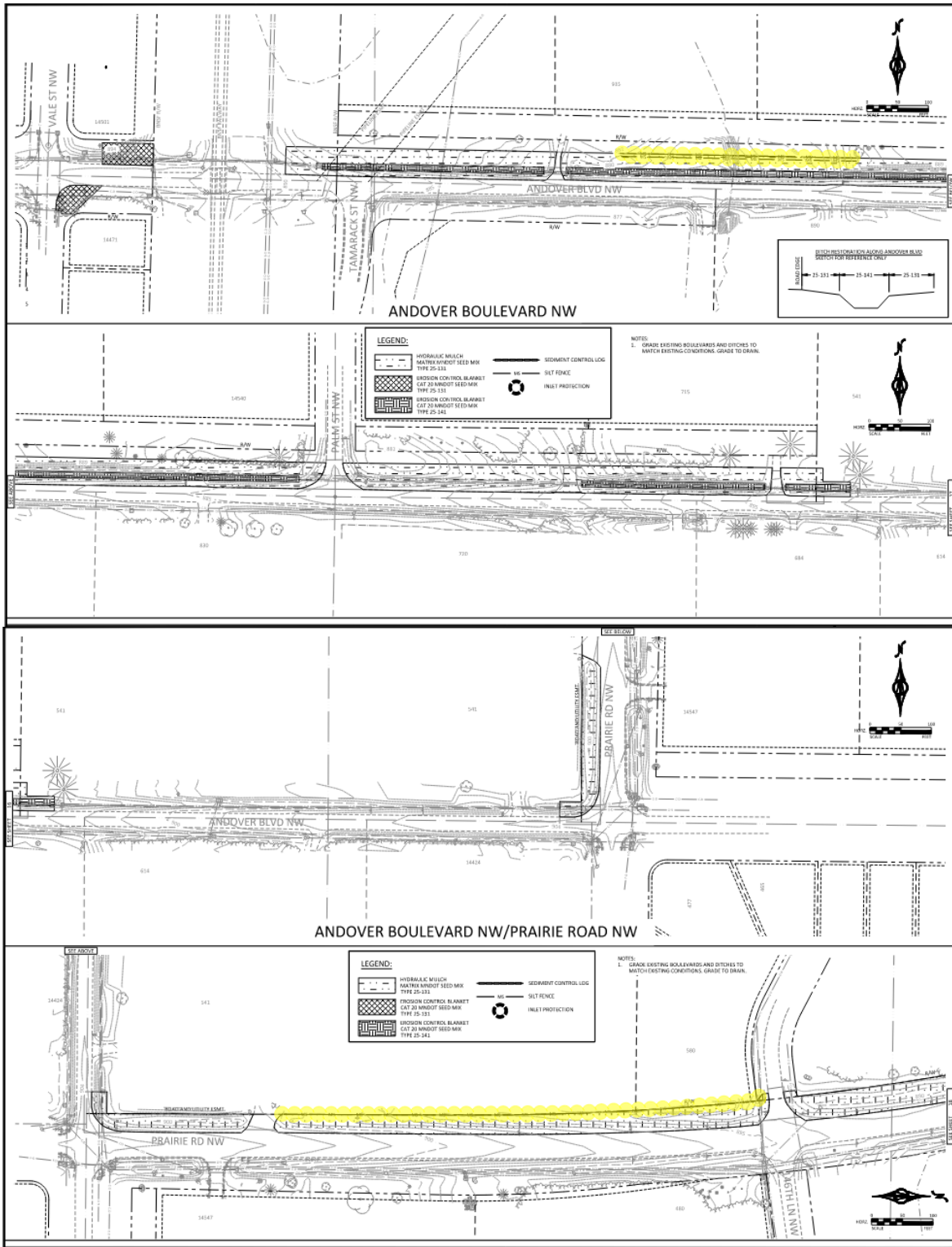


Figure 2: Site Plan





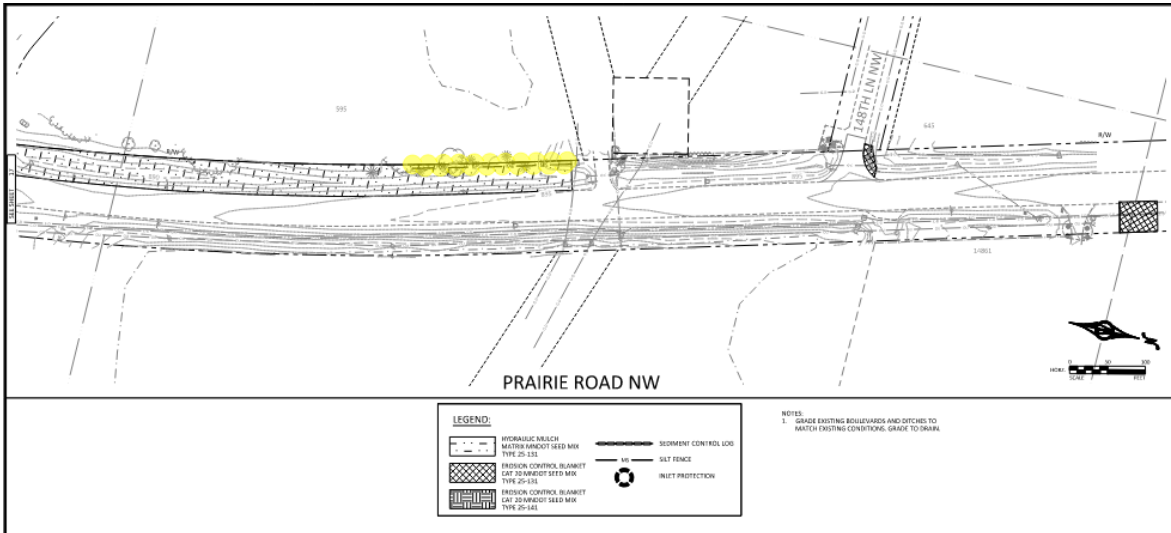


Figure 3: Erosion and Sediment Control Plan

Permit Application Review Report
Date: 6/5/2024

Board Meeting Date: 6/10/2024
Agenda Item: 13

Applicant/Landowner:

Anoka County Parks
Attn: Seth Bossert
550 Bunker Lake Blvd. NW
Andover, MN 55304

Project Name: Bunker Hills Beach Sewer and Water

Project PAN: P-24-025

Project Purpose: Installation of sewer and water utilities

Project Location: Bunker Hills Campgrounds and Park, 50 Bunker Lake Blvd NW, Andover

Site Size: size of parcel - 123.0 acres; size of disturbed area - 0.44 acres; size of regulated impervious surface - 0.02 acres

Applicable District Rule(s): Rule 2, Rule 4

Recommendation: Approve with 2 Conditions and 0 Stipulations

Description: Anoka County Parks is proposing the installation of sewer and water utilities within Bunker Hills Campgrounds and Park. The project will disturb approximately 0.44 acres and reconstruct 0.02 acres of impervious. The project will largely drain to Coon Creek. The relevant water resource concern is erosion and sediment control, which correlates to District Rule 4. See attached Figure 1: Project Location and Figure 2: Site Plan.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,220.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include a note to stabilize soils within 24 hours of inactivity.

Stipulations: None.

Exhibits:

Exhibit Type	Exhibit Author	Signature Date	Received Date
Design Narrative	TKDA	undated	05/01/2024
Construction Plans	TKDA	04/25/2024	05/01/2024

Findings

Fees and Escrows (Rule 2.7):

The applicant is a government agency and is therefore exempt from an application fee or a review and inspection fee deposit. The applicant will be required to submit a performance escrow in the amount of \$2,220.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (0.44 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it includes land disturbing activities of 10,000 square feet or more and is within 300 feet of and drains to a waterbody.

The proposed project drains to Coon Creek. The soils affected by the project includes Sartell and Lino which have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized within 24 hours, as required. The proposed erosion and sediment control plan includes inlet protection and perimeter control. The erosion control plan does not meet District requirements because the construction plans do not include a statement that soils will be stabilized within 24 hours of inactivity. See attached Figure 3: Erosion and Sediment Control Plan.

Wetlands (Rule 5.0)

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

Floodplain (Rule 6.0)

The proposed project does not include land disturbing activities within the floodplain as mapped and modeled by the District. Rule 6.0 does not apply.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

Buffers (Rule 8.0)

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

Variiances (Rule 10.2)

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

P-24-025



Figure 1: Project Location

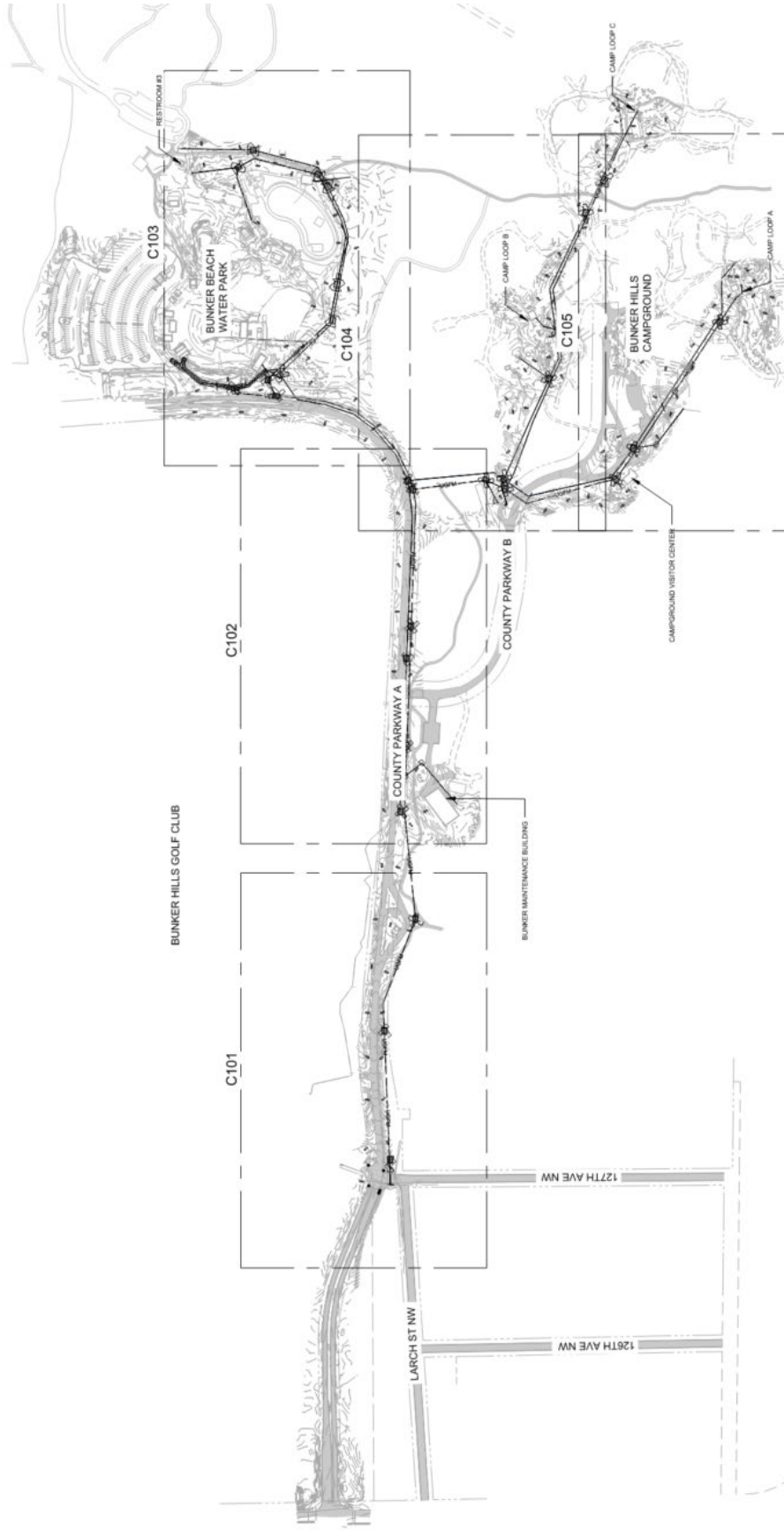


Figure 2: Site Plan

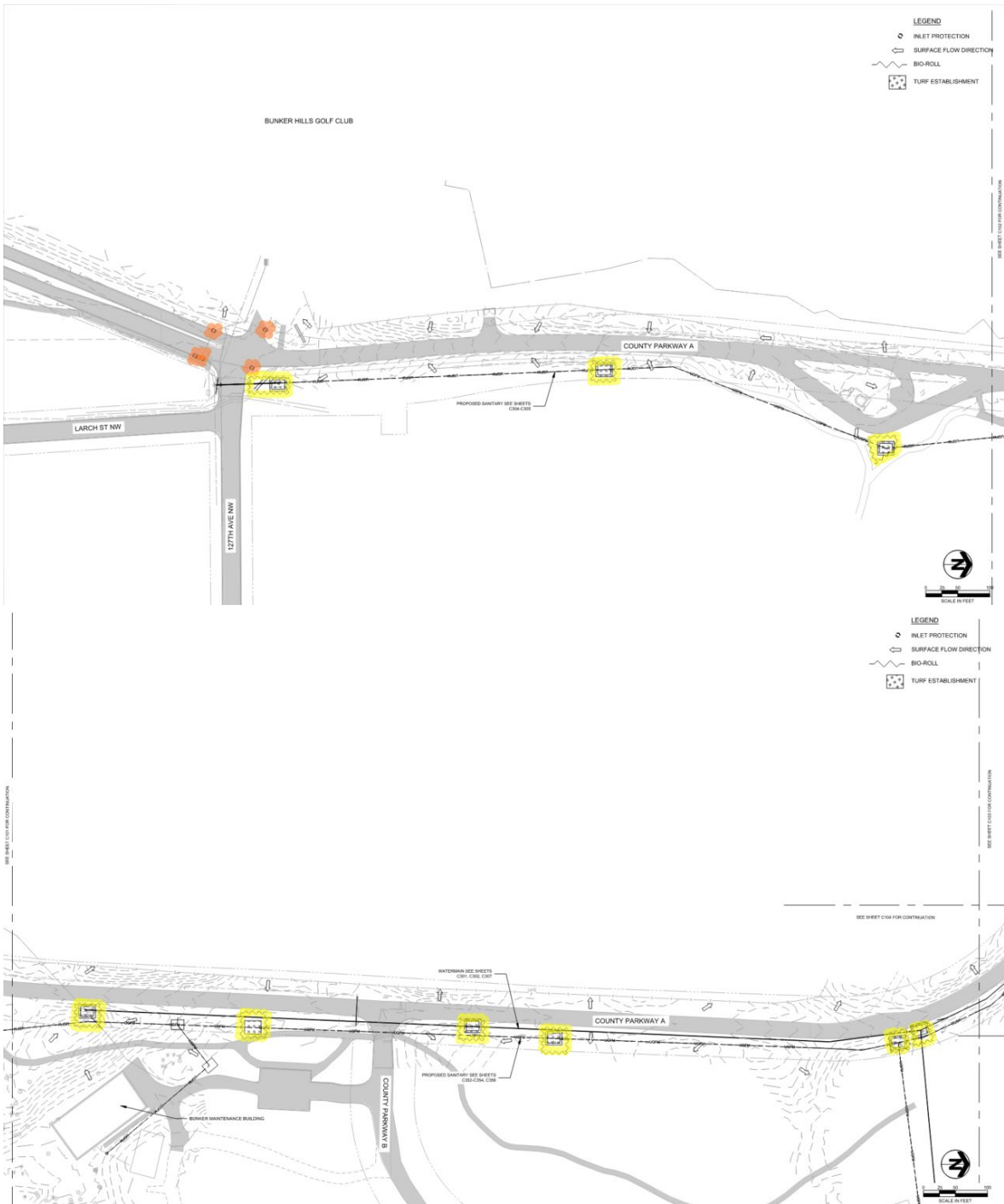






Figure 3: Erosion and Sediment Control

**COON CREEK WATERSHED DISTRICT
Request for Board Action**

MEETING DATE: June 10, 2024
AGENDA NUMBER: 14
ITEM: 2025 Program Budget

AGENDA: Information

ACTION REQUESTED

Receive the budget report and provide any direction for staff.

PURPOSE & SCOPE OF ITEM

Addresses the core costs for operating the District.

BACKGROUND

This portion budget category addresses required or needed services provided by specialized companies and firms with which the District contracts. The costs addressed are shown below:

Service Providers	2024		2025		6/5/2024
	Projected	Current	Change	Request	
Administraion					
Building Improvements	10,000	10,000	-	0	0
Field Supplies	750	750	788	(38)	750
Total					750
Development Regulation					
Illicit Discharge Detection	900	900	900	0	900
Groundwater-Surface Water Dewatering Study	15,000	15,000	-	0	0
District Rule Amendment	0	0	-	7,950	7,950
Engineering	400,000	400,000	420,000	(70,000)	350,000
Field Supplies	500	500	525	75	600
Total					359,450
Planning & Special Studies					
Boundary Adjustments	3,000	3,000	-	0	0
Water Quality Model	0	0	-	210,000	210,000
Model Updates	50,000	50,000	52,500	500	53,000
Watershed Modeling Pilot Upgrade	0	0	-	101,482	101,482
Aquatic Organism Passage Enhancement Ph 2	75,000	75,000	-	0	0
Subwatershed Planning/Assessments	228,000	228,000	-	130,000	130,000
Subwatershed Feasibility Designs	0	0	-	120,000	120,000
Channel Geomorphic Analysis	0	0	-	79,500	79,500
Drainage Atlas	0	0	-	7,950	7,950
Water Quantity Studies	0	0	-	26,500	26,500
Economic Resource Study	125,000	125,000	-	0	0
MN Partner Funding Research Council	10,000	10,000	-	0	0
Groundwater Study/Assessment	5,000	5,000	-	50,000	50,000
Total					778,432

Service Providers	2024		2025		6/5/2024
	Projected	Current	Change	Request	
Operations & Maintenance					
Engineering/Feasibility Studies	30,000	30,000	31,500	300	31,800
AOP Crossing Enhancement	0	0	-	79,500	79,500
CC Restoration 131st to Main	0	0	-	106,000	106,000
University Ave Pond Retrofit	0	0	-	51,100	51,100
Woodbridge Channel Improvement	0	0	-	100,000	100,000
Bank Repair & Stabilization	125,000	125,000	131,250	21,125	152,375
Ditch Repair & Maintenance	100,000	100,000	105,000	(52,000)	53,000
Non-routine Maintenance	96,000	96,000	100,800	960	101,760
Field Supplies	1,400	1,400	1,470	30	1,500
Total					677,035
Water Quality					
AIS Rapid Response	20,000	20,000	21,000	200	21,200
Lake Plan Implementation	5,000	5,000	5,250	50	5,300
Monitoring	110,489	110,489	116,013	1,105	117,118
WQ Cost Share Program	215,000	215,000	225,750	64,250	290,000
Groundwater-Surface Water Chlorides Pilot	35,000	35,000	36,750	37,662	74,412
Biomonitoring	0	0	-	32,000	32,000
Pond Performance Evaluation	0	0	-	5,000	5,000
Street Sweepings Testing	15,000	15,000	-	0	0
Contaminents of Emerging Concern	50,000	50,000	-	0	0
Winter Chloride Monitoring	6,000	6,000	-	0	0
PC MNDot Pond Outlet Modification	21,000	21,000	-	0	0
Springbrook Nature Center Outlet Modificaiton	22,500	22,500	-	0	0
Sand Creek AOP crossing Enhancement @ Xeon	115,000	115,000	-	0	0
Field Supplies	2,566	2,566	2,694	1,256	3,950
Multi-Revenue Source Projects					
CRD Reg Park LCC Corridor Restoration-Expansio	440,000	440,000	-	695,000	695,000
Springbrook Cr Subwatershed plan	90,000	90,000	94,500	15,800	252,700
Pleasure Cr Subwatershed plan	87,500	87,500	91,875	99,651	809,810
Subwatershed Planning-D39	0	0	-	399,515	1,482,500
Total					3,788,991
Public & Government Relations					
Information					
Audience Community Survey	28,393	28,393	29,813	5,187	35,000
Springbrook I & E Implementation	69,900	69,900	73,395	(53,395)	20,000
Targeted Pleasure Cr I & E Implementation	19,900	19,900	20,895	(5,995)	14,900
NKE Sand Creek Trail Audience Survey	15,000	15,000	-	0	0
Website Updates	0	0	-	3,600	3,600
Digital Communications	0	0	-	7,700	7,700
Involvement					
Creek/Ditch Signage	11,000	11,000	-	0	0
Targeted Chloride Prevention Strategy	0	0	-	35,000	35,000
Water Education Grants	3,867	3,867	4,060	(60)	4,000
Newsletter Communications	0	0	-	25,000	25,000
Sponsorships	1,750	1,750	1,838	262	2,100
Outreach					
Adopt-A-Drain	6,000	6,000	6,300	(800)	5,500
Pet Waste Stations	10,288	10,288	10,802	23,698	34,500
Field Supplies	3,815	3,815	4,006	(1,456)	2,550
Total					189,850
TOTAL	2,680,518	2,680,518			5,794,507

ISSUES/CONCERNS/OPPORTUNITIES

1. **Overall change:** The Rough Draft Budget is \$5,794,507. This is a 3-million-dollar increase (119%) in expenditures on the program budgets from the 2024 budget. This is not either the net increases in the overall budget or taxes. However, this increase certainly influences both of those.

IMPLICATIONS FOR DISTRICT BUDGET

1. Allows us to remain on schedule to meet our interim 2027 goal in pursuit of our Comprehensive 2034 objectives and 2045 goal of substantial achievement of the TMDLs within the watershed.

CONCLUSIONS

1. These are preliminary figures.

RECOMMENDATION

Receive report.

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: June 10, 2024
AGENDA NUMBER: 15
ITEM: 2024 Tour Itinerary

AGENDA: Discussion

ACTION REQUESTED

Review, Comment and Accept

PURPOSE & SCOPE OF ITEM

The annual tour serves two purposes

1. Provides an opportunity to see projects in the field
2. Focus on a specific issue or topic and its implications in the field

BACKGROUND

The tour has been held almost every year since 1991. Tours have covered everything from general inspections of the entire watershed to specific issues such as wetlands or aquatic species. For the past 12 years, they have been held in June.

ISSUES/CONCERNS

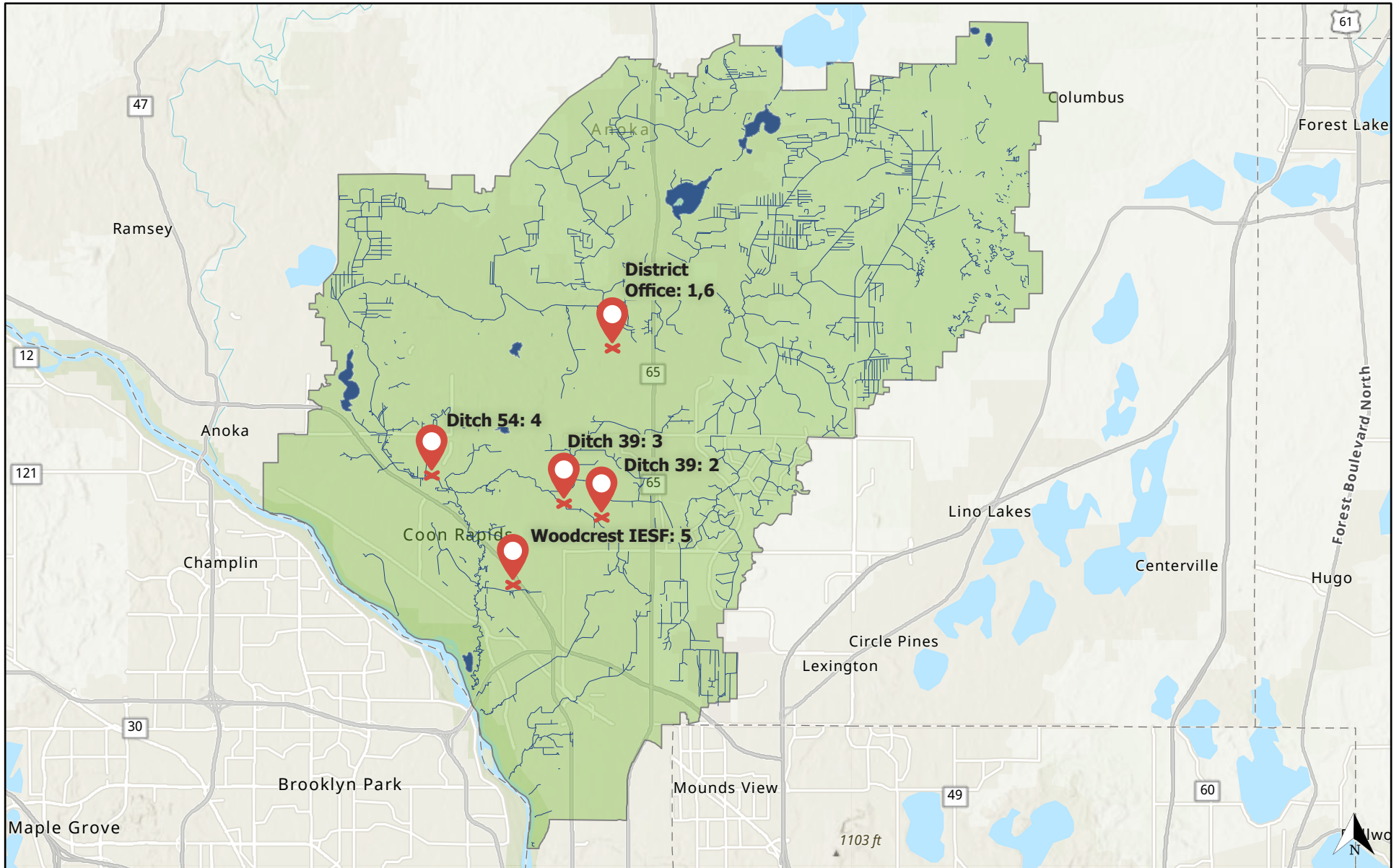
The focus of this year's tour is on Phase 1 of the Comprehensive plan. Phase 1 emphasizes organization and initiation or establishment of a solid foundation that is adaptable, agile but still pursues our mandated goals and remains responsive to local priorities.

We plan to visit three sites

1. Ditch 39 Subwatershed: Ditch 39 in Blaine and Coon Rapids is an example of a drainage area that contributes significant pollutants to Sand Creek which is impaired. Infrastructure is old but opportunities exist with existing public ownership, scheduled major public road and sewer projects and unregulated land.
2. Ditch 54: Ditch 54 is the main stem of Coon Creek in Coon Rapids and is "the bottom of the funnel". It is the place to see the need for a "watershed" approach and the growing complexity and continually changing drainage area.
3. Woodcrest Creek Iron-Enhanced Sand Filter: The Board has visited this site several times in recent years to see and inspect the filter. It is also a site where there is considerable Chloride discharged through ground water.

THOUGHTS/QUESTIONS?

Coon Creek Watershed District Tour 2024



	Location	City
1	CCWD Office	Ham Lake
2	Ditch 39 - Little League Park	Blaine
3	Ditch 39 - Square Pond	Blaine
4	Ditch 54 - Coon Creek	Coon Rapids
5	Woodcrest Park	Coon Rapids
6	CCWD Office	Ham Lake



COON CREEK
WATERSHED DISTRICT

- District Boundary
- District Ditch System & Creeks
- Tour Stop Locations