

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, August 26, 2024, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Erin Lind, Jim Hafner, Mary Campbell, and Dwight McCullough

Board Member Absent: Jason Lund

Staff Present: Bobbie Law, Tim Kelly, Jon Janke, Corinne Elfelt, and Michell Ulrich

Staff Present on Zoom: Abbey Lee, Erik Bye, and Justine Dauphinais

2. Approval of the Agenda

Board Member Lind moved to amend the agenda, moving Permit Items 9,10, and 11 to the Consent Agenda. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

Board Member Campbell moved to approve the amended agenda. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

3. Announcements

Mr. Kelly announced that the spill source creating a sheen on the Mississippi River has been determined, and is included as a discussion item later on the agenda.

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of August 12, 2024

8. Approval of Bills for Payment:

Claims totaling \$ 32,971.23 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0010--A1 FLOOR AND CARPET CARE INC	1,076.25
V0040--FRONTIER PRECISION INC	2,298.50
V0054--MICHELLE J ULRICH PA	4,969.25
V0096--RANDY WESP EXCAVATING LLC	1,157.50
V0096--RANDY WESP EXCAVATING LLC	12,225.00
V0110--RESPEC COMPANY LLC	1,170.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	165.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00

V0138--RMB ENVIRONMENTAL LABORATORIES INC	72.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,125.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	216.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	216.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	237.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	168.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	207.00
V0221--ABDO LLP	3,327.50
V0221--ABDO LLP	132.50
V0236--B E LANDSCAPE DESIGN SERVICES	2,760.00
V0317--METRO STORAGE LLC	1,016.73
Grand total	32,971.23

The following Permit Items were moved to the Consent Agenda.

9. 24-013 Enchanted Estates 4th Addition

The purpose of this project, located at Austin St NE & 161st Ln NE in Ham Lake, is to create nine new single-family lots.

The staff recommendation was to approve permit application number P-24-013 with 3 conditions and 2 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,850.00.
2. Submittal of the required \$10 administrative fee that is missing from the application and review fee check.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to include the following:
 - a. Provide a note that soils and soils stockpiles will be stabilized within 24 hours of inactivity.
 - b. A note that streets will be swept clean of sediment by the end of each workday.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

10. 24-042 Hogie Driveway

The purpose of this project, located at a 10-acre parcel on the north side of Old Constance, 3rd parcel west of university extension in Andover, is to construct a driveway and shed.

The staff recommendation was to approve permit application number P-24-042 with 2 conditions and 2 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,190.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include the following:
 - a. A note that soils and soil stockpiles will be stabilized within 24 hours of inactivity.
 - b. A note that streets will be swept free of sediment by the end of each workday.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.

11. 24-035 LaMettry's Collision

The purpose of this project, located at 2101 108th Lane NE in Blaine, is to redevelop an existing commercial area including parking and associated stormwater treatment features.

The staff recommendation was to approve permit application number P-24-035 with 3 conditions and 3 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,435.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to include the following:
 - a. A note to stabilize soils and soil stockpiles within 24 hours of inactivity.
 - b. Completely surround the infiltration basin with perimeter control to prevent compaction during construction.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Completion of a post construction infiltration test on Infiltration Basin 100 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

Board Member McCullough moved to approve the consent agenda items. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays

POLICY ITEMS

7. 2025 Draft Budget

Mr. Kelly presented the draft 2025 budget, pointing out that the District's Citizen Advisory Committee (CAC) and Technical Advisory Committee (TAC) have reviewed the draft 2025 budget at their August 2024 meetings, with no significant comments or proposed changes. Mr. Kelly noted that impact details of the proposed tax levy are provided in the staff budget report. Mr. Kelly recommended that the Board direct staff to publish notice of a public hearing on the proposed 2025 budget to be held on September 9th, 2024.

Board Member Lind moved to direct staff to publish notice of a public hearing on the proposed 2025 budget scheduled for September 9, 2024. Seconded by Board Member Hafner. The motion carried with 4 yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays

8. Seek Bids Lower Coon Creek Corridor Restoration Project

Mr. Janke explained the work planned for the Lower Coon Creek Corridor Restoration project, the design and public contract process. Mr. Janke requested the Board authorize staff to seek bids for the project.

Board Member McCullough moved to authorize staff to seek bids for the Lower Coon Creek Corridor Restoration project. Seconded by Board Member Campbell. The motion carried with 3 yeas (Board Members Campbell, Hafner, and McCullough) and no nays. Manager Lind abstained.

PERMIT ITEMS

All permit items were moved to the consent agenda.

DISCUSSION ITEMS

12. Mercy Hospital-Unity IDDE Update

Ms. Dauphinais provided an update on the identification of the illicit discharge source at Mercy Hospital. Continuous monitoring equipment assisted District staff in identifying the source. Over three weeks of monitoring the illicit discharge was tracked to Mercy Hospital and reported. The discharge was determined to be salt from the hospital's water-softening system. The hospital has applied for a permit to redirect the saltwater outputs. Ms. Dauphinais advised that the staff memo on this subject is formal documentation under the District's MS4 program.

Managers discussed the hospital's plumbing system. The hospital was constructed in the 1970s, and its plumbing would have been installed prior to the Clean Water Act. The hospital is awaiting a permitting review to complete the required work to correct this problem.

13. Possible Contaminants Spill in Mississippi River near Coon Rapids

Mr. Janke provided an overview of the oil sheen recently observed on the Mississippi River. He noted that multiple organizations with overlapping jurisdictions are working to protect the Mississippi River. It has been determined that a dam on the Mississippi had a damaged valve releasing lubricant into the water. No dead fish or insects were identified. Mr. Janke noted that many partners including the District have worked cooperatively in identifying the contaminant source.

Managers discussed the extent of the damage to the valve(s) on the dam. Staff noted that the repair will take a significant amount of time to complete.

INFORMATIONAL ITEMS

14. MPR News article on Lake shoreline – Trouble by the water

This article highlights development occurring on natural shorelines and the varied agency approaches to educating homeowners on the importance of natural shorelines.

15. MPR News article on Lake shoreline – Paying homeowners to keep natural shorelines

This article summarizes a 24-year-old program developed in Burnett County Wisconsin, encouraging homeowners to retain natural shorelines. Comfort Lake Forest Lake Watershed District is adopting a similar program in Minnesota to incentivize good property management.

16. Anoka Union article on Shorelines -Restoring buffer zones on lakes & rivers

This article discusses buffer zones and their ability to filter, stabilize, support, and promote water quality. It outlines the steps homeowners can take to restore a buffer zone on their shoreline property.

17. MPR News article – Quit mowing: Turning Minnesota lake homeowners into shoreline stewards, one lawn at a time

This article outlines an interview with Dorothy Whitmer, a resident of Gull Lake in Brainerd, and her efforts to shift the culture to promote healthy shoreline stewards.

ADJOURN

Board Member Lind moved to adjourn at 5:54 pm. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.


President