

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** September 9, 2024  
**AGENDA NUMBER:** 6  
**ITEM:** Administrator's Report

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**AGENDA:** Consent

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**REQUESTED ACTION:**  
Receive report.

**ADMINISTRATOR'S EVALUATION**

**Upcoming Board Considerations**

- December – 2025 Tax Levy
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**District Capacity and Capability**

The District possesses the required resources and is trained to undertake most of its legislative mission for which it is organized or designed.

The District can accomplish most required tasks to the required standard under most conditions.

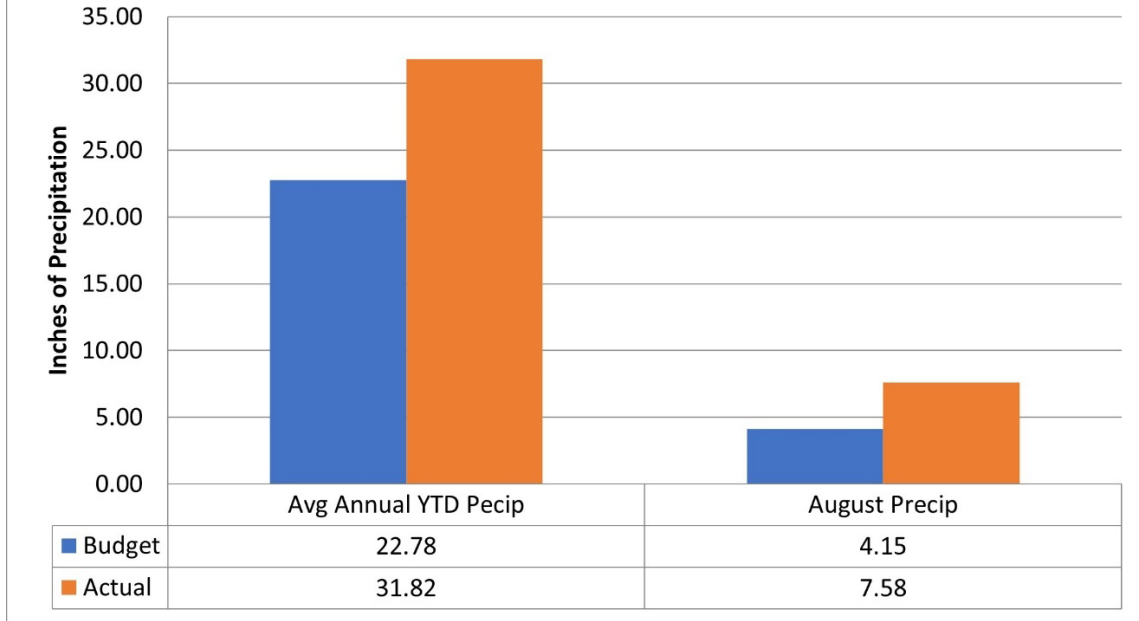
**MANAGEMENT SITUATION**

The District averaged 7.6 Inches of precipitation in the month of August. That leaves the District 3.4 inches or 83% above average for the month and 9.0 inches or 40% above for the year. Growing season precipitation (May-August) is 8.1 inches or 55% above average.

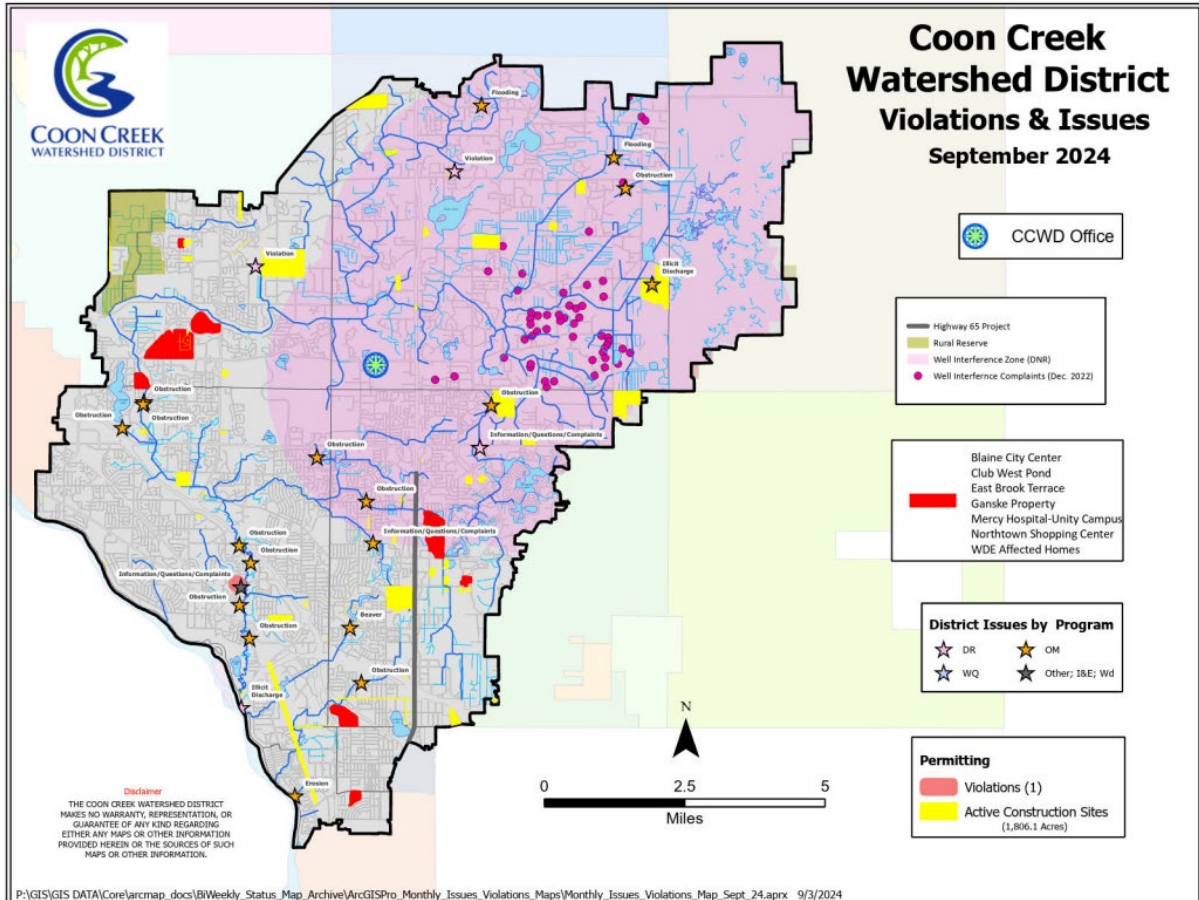
Water levels and flows in streams/ditches across the District are currently on the high end of normal for this time of year, but are receding steadily. Water levels in lakes, ponds, and wetlands are back to the normal range or on the high end of normal after recent years of drought. Soils are more saturated than they have been in recent years, but capacity remains favorable in the event the District receives more significant precipitation.

The National Weather Service is predicting less than 0.25" of precipitation over the next 7 days.

# 2024 Water Watch



## Problems, Issues, and Concerns



## Cooperator Actions

Agency	Status
BWSR	<ul style="list-style-type: none"> <li>• BWSR is engaging in an inclusive, participatory strategic planning process.</li> <li>•</li> </ul>
Clean Water Council	<ul style="list-style-type: none"> <li>• Meets September 16</li> </ul>
DNR	Stream Restoration Work Group will be holding their quarterly meeting at the District office Friday September 20.
Met Council	<ul style="list-style-type: none"> <li>• "Imagine 2050- Water Policy Plan" is out for public review and comment until October 12.</li> </ul>
MN DOT	<ul style="list-style-type: none"> <li>•</li> </ul>

## Collaborator Actions

Collaborator	Description
Anoka Conservation District	<ul style="list-style-type: none"> <li>• Budget</li> </ul>
Anoka County	<ul style="list-style-type: none"> <li>• New Conty Administrator Jim Dickinson starts September 9.</li> <li>• Rebecca Haug, former CCWD &amp; Blaine Stormwater Manager begins as County Storm Water Coordinator September 9.</li> </ul>
Andover	<ul style="list-style-type: none"> <li>• Interim City Administrator is Dave Berkowitz</li> </ul>
Blaine	Discussion of Preliminary Property Tax and Draft Agenda
Columbus	
Coon Rapids	
Fridley	
Ham Lake	
Spring Lake Park	



**Financial Position:**

**Coon Creek Watershed District  
CCWD - Budget Report**

As of Date:

08/31/2024

	Year Ending 12/31/2024	Year To Date 08/31/2024			
	CCWD 2024 Budget	CCWD 2024 Budget YTD	Actual Expenses YTD	Variance YTD	
<b>Revenue</b>					
Property Taxes	4,965,765.00	3,310,512.00	2,594,543.71	715,968.29	-22%
Fees & Charges	298,423.00	198,952.00	143,697.14	55,254.86	-28%
Grants	314,539.00	209,696.00	226,013.90	(16,317.90)	8%
Other Revenue	28,042.00	18,696.00	106,995.63	(88,299.63)	472%
<b>Total Revenue</b>	<b>5,606,769.00</b>	<b>3,737,856.00</b>	<b>3,071,250.38</b>	<b>666,605.62</b>	<b>-18%</b>
<b>Expense</b>					
Salaries & Benefits	1,981,605.00	1,321,080.00	1,106,673.96	214,406.04	-16%
Professional Services	589,000.00	392,680.00	193,680.74	198,999.26	-51%
Operating Expenses	239,164.00	159,456.00	142,775.93	16,680.07	-10%
Program Expense	2,757,867.00	1,838,592.00	774,844.49	1,063,747.51	-58%
Capitalized Expenses	166,708.00	111,144.00	53,093.33	58,050.67	-52%
<b>Total Expense</b>	<b>5,734,344.00</b>	<b>3,822,952.00</b>	<b>2,271,068.45</b>	<b>1,551,883.55</b>	<b>-41%</b>

**Coon Creek Watershed District**

**Cash Balance**

As of Date:

08/31/2024

	Escrow Fund	General Fund	All Funds
	Month Ending 08/31/2024	Month Ending 08/31/2024	Month Ending 08/31/2024
<b>Cash and Cash Equivalents</b>			
Cash	1,899,284.17	(2,148,369.73)	(249,085.56)
Petty Cash	0.00	250.00	250.00
Investment Account	5,070.00	4,650,498.37	4,655,568.37
<b>Total Cash and Cash Equivalents</b>	<b>1,904,354.17</b>	<b>2,502,378.64</b>	<b>4,406,732.81</b>

August started with an operational fund balance of approximately \$2,733,980.34

Change in net cash position was -\$231,601.70

Balance of the escrow trust fund is \$1,925,729.62

Seven months into the fiscal year, the budget variance is -%23 less than planned

**Staffing:**

- Health: Staff are generally in good health. In August-early September, 1 employee was out with Covid
- Personnel Manual: No report
- Staff Availability:
  - Over the month of August, the District staffing will be at 94%
- Vacancies/New Hires
  - No vacancies