

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, September 23, 2024, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Erin Lind, Mary Cambell, Jason Lund, and Dwight McCullough

Board Member Absent: James Hafner

Staff Present: Bobbie Law, Tim Kelly, Erin Margl, and Corinne Elfelt

Staff Present on Zoom: Michell Ulrich, Jon Janke, Erik Bye, Dawn Doering, Abbey Lee and Jessica Lindemyer

Members of the public: PJ Disch (Permit 24-029)

2. Approval of the Agenda

Board Member Campbell moved to amend the agenda, moving agenda item 10 to the consent agenda. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lund, Campbell, Lind, and McCullough) and no nays.

Board Member Campbell approved the amended agenda. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lund, Campbell, Lind, and McCullough) and no nays.

Mr. Disch left the meeting at 5:31 pm.

3. Announcements

Two announcements were made as follows:

- City of Coon Rapids Coon Creek Trail work has started.
- An interview with Dawn Doering, District Public and Government Relations Coordinator, has been posted on the City of Coon Rapids website regarding the the Coon Creek Trail extension.

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of September 9, 2024

6. Approval of Bills for Payment:

Claims totaling \$ 277,132.58 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0005--LEAGUE OF MINNESOTA CITIES	786.00
V0015--ANOKA COUNTY MN	215,471.39
V0015--ANOKA COUNTY MN	2,050.00
V0019--MINNESOTA BOARD OF WATER AND SOIL RESOURCES	75.00
V0037--ECM PUBLISHERS INC	580.80
V0039--FOREST LAKE CONTRACTING INC	3,850.00
V0051--LENNAR FAMILY OF BUILDERS	6,000.00
V0052--LOFFLER COMPANIES INC	152.90
V0102--US GEOLOGICAL SURVEY	8,047.25
V0103--BANKERS ADVERTISING CO	2,075.78
V0104--MINNESOTA PIPELINE COMPANY	1,954.08
V0120--PARENT CUSTOM HOMES LLC	5,690.91
V0138--RMB ENVIRONMENTAL LABORATORIES INC	165.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	186.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	237.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	216.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	957.00
V0247--POOP 911 OF MPLS STP LLC	731.40
V0291--STONE CONSTRUCTION INC.	4,000.00
V0323--AK INVESTMENTS INC	2,830.84
V0324--BECKMANN CUSTOM HOMES LLC	2,038.75
V0325--BORDER FOODS INC	1,774.11
V0326--DOG WASTE DEPOT	2,629.70
V0327--EZ PRO CONSTRUCTION	3,068.85
V0328--HAM LAKE ASSOCIATION	1,350.00
V0329--REP ENTERPRISES LLC	2,720.00
V0330--VICKERY, NATHAN	2,136.91
V0331--WHITBY, EVAN & NANCY	2,210.31
V0332--XIENG LEE & PORSHOUA YANG	3,146.60
	277,132.58

The following permit item was moved to the Consent Agenda.

10. 24-029 Blaine Town Center

The purpose of this project, located Between 105th and 109th, East of the National Sports Center and West of Radisson Road NE in Blaine, is to complete Phase 1 of the Blaine Town Master Plan project which includes roads, mass grading, sidewalk, and utilities with service stubs.

The staff recommendation was to approve permit application number P-24-029 with 6 conditions and 3 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$19,500.00.

Rule 3.0 – Stormwater Management

2. Include Basin identifier and impervious area columns in Table 2.2.
3. The eastern slope of Biofiltration Basin 5 (between 897 and 899 contours) appears to be steeper than 3:1. Please flatten this slope or provide additional stabilization measures (ie. Turf reinforcement matting) to prevent erosion on basin slopes.
4. Include all storm sewer profiles in the Phase 1 plan set once completed. Ensure all proposed sumps and SAFL baffles are shown/labeled on the profiles. Based on SHSAM calculations and storm sewer plan, sumps are proposed within CBMH 503 and MH 909, however, this is not reflected on the storm sewer profiles.
5. Please list the pond and basin high water levels from the "tailwater conditions" HydroCAD model on the grading plans. Two high water levels can be listed: one with tailwater conditions and one without.

Rule 4.0 – Soils and Erosion Control

6. Update the erosion and sediment control plan to include the following:
 - a. A note that soils and soil stockpiles will be stabilized within 24 hours of inactivity.
 - b. A note to sweep streets by the end of each workday.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Completion of post construction infiltration tests on Biofiltration Basins 1, 2, 3, and 5 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

Board Member McCullough moved to approve the consent agenda items. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lund, Campbell, Lind, and McCullough) and no nays.

POLICY ITEMS

7. Citizen Advisory Committee Application

Ms. Lindemyer gave an overview of the current vacancies on the CAC and application of Coon Rapids resident Mr. Schneider, noting his service would provide the District with representation from the City of Coon Rapids.

Manager Campbell asked staff to confirm that the applicant would be an addition to the committee, not a replacement. This was confirmed

Board Member Lind approved the CAC application and appointment of Nathan Schneider to the CAC. Seconded by Campbell. The motion carried with 4 yeas (Board Members Lund, Campbell, Lind, and McCullough) and no nays.

8. Water Education Grant – Blaine Wetland Sanctuary Field Work

Ms. Lindemyer introduced Avail Academy's \$250 water education grant request. This is Avail Academy's 5th grade teacher's first application for a Coon Creek Watershed District grant.

Board Member Lund moved to approve the education grant. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lund, Campbell, Lind, and McCullough) and no nays.

9. Benefits Update, Selections, and Timeline

Mr. Kelly gave an overview of the benefits package being proposed for District employees in 2025. He noted that it would come in under budget for 2025 as proposed and presented. He gave a brief history of the District benefits and payroll. The benefits and payroll are currently managed by Anoka County. Mr. Kelly outlined the goal to ensure that staff receive the same or similar level of benefits currently offered by the County.

Ms. Elfelt gave an overview of the meetings that occurred to research benefit programs and plans. She highlighted the goal of finalizing the transition from Anoka County payroll by December 2024 and the importance of having a benefits plan in place before that time.

Managers discussed Unum life insurance and short- and long-term disability benefits. Ms. Elfelt highlighted a new program through the State that will soon replace a short- and long-term disability program through the District.

Ms. Elfelt noted some of the biggest differences in the healthcare benefits being proposed. This included the following:

- Higher Deductibles
- Well Clinic no longer offered

Any losses are planned to be balanced with a higher dollar amount being contributed to each employee's HSA accounts. The healthcare plans were presented to staff along with a survey. Staff noted that the plans being proposed were chosen with the data collected via these surveys.

Ms. Elfelt recommended the Board approve entering contracts with:

- Unum – LTD, STD, Life Ins. and AD&D, Optional Life Ins
- Delta Dental
- BCBS – Medical
- BCBS – Vision

Managers discussed each plan. Staff thanked Manager Campbell for her help throughout this process. Board Member Campbell thanked staff for their recognition and stated that the benefits being proposed were phenomenal.

The Board discussed the timeline for approval with a focus on enrollment, staff's opinion on the plans being proposed, and the ability to change the plan if needed after one year. Staff discussed the benefits of multiple watershed districts coming together in the future to obtain a larger risk pool of employees.

Board Member Lind moved to direct staff to move forward with the entire benefits and payroll plan as presented by staff. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lund, Campbell, Lind, and McCullough) and no nays.

PERMIT ITEMS

The permit item was moved to the Consent Agenda.

DISCUSSION ITEMS

None.

INFORMATIONAL ITEMS

11. Third Wettest Year on Record

This news article from Fox 9 News summarizes the weather patterns in Minnesota for the first half of 2024.

12. BWSR updating WCA rules, reflecting statutory changes

ADJOURN

This article outlines Board of Water and Soil Resources (BWSR) plans to amend the Wetland Conservation Act Rules to reconcile the Rules with WCA statutory changes. Mr. Kelly noted that the definition of a wetland is being looked at closely due to a change in the definition of deep-water habitats.

Board Member Campbell moved to adjourn at 6:18 pm. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lund, Campbell, Lind, and McCullough) and no nays.



President

