

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, October 28, 2024, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:31 PM

Board Members Present: Jim Hafner, Dwight McCullough, Mary Campbell, and Jason Lund

Board Member Absent: Erin Lind

Staff Present: Tim Kelly, Bobbie Law, Jon Janke, Erin Margl, and Michelle Ulrich

Stakeholders present: Art Rosenberg, Paul Boerboom, and Adam Ginkel

2. Approval of the Agenda

Board Member Campbell moved to amend the agenda to add permitting items 8, 10, 11, and 12 to the consent agenda and add informational item number 13. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lund, Hafner, Campbell, and McCullough) and no nays.

3. Announcements

3 announcements were made as follows:

- a. The 2023 audit is complete.
- b. On Wednesday, October 23rd the Board of Water and Soil Resources approved the Coon Creek Watershed District's Comprehensive Watershed Management Plan. The Board will formally adopt the new plan at their regular meeting on November 12th, 2024.
- c. Per the separation from Anoka County, all District staff and managers have been given "new hire" documents to be completed by November 8th, 2024.

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of October 14, 2024

6. Approval of Bills for Payment:

Claims totaling \$203,702.27 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0015--ANOKA COUNTY MN	149,532.83
V0063--NORTHERN NATURAL GAS COMPANY	3,807.87
V0090--CENTERPOINT ENERGY-UTILITY	59.46

V0110--RESPEC COMPANY LLC	8,275.00
V0110--RESPEC COMPANY LLC	28,158.75
V0110--RESPEC COMPANY LLC	1,170.00
V0112--ELFELT, CORINNE K	137.62
V0128--YTS COMPANIES LLC	5,643.75
V0138--RMB ENVIRONMENTAL LABORATORIES INC	207.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	165.00
V0197--VANDERBILT, CHASE	30.00
V0247--POOP 911 OF MPLS STP LLC	731.40
V0284--LASALLE INVESTEMENTS LLC	5,533.59
V0340--AVAIL ACADEMY-BLAINE	250.00
Grand total	203,702.27

The following permit items were moved to the Consent Agenda.

8. 24-051 Elevate Hope Addition

The purpose of this project, located South of East Ham Lake Dr. NE and west of Xylite St NE in Ham Lake, is to grade and construct two single-family home lots.

The staff recommendation was to approve permit application number P-24-051 with 2 conditions and 0 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,400.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include a note that streets shall be swept clean of sediment by the end of each workday.

10. 24-032 Hwy 10 Congestion Mitigation

The purpose of this project, located at Highway 10 from Round Lake Boulevard to Creek Meadow Drive in Coon Rapids, is to add new lanes to US 10.

The staff recommendation was to approve permit application number P-24-032 with 3 conditions and 5 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of escrow in the amount of \$37,100.00

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan/SWPPP to denote that exposed soils and stockpiles must be stabilized within 24 hours of inactivity.

Rule 5.0 – Wetlands

3. Provide a Notice of Decision or signed Attachment E from the WCA LGU (MNDOT) approving the wetland impacts shown in the Wetland Impacts Figure submitted 9/17/2024.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Submittal of as-built (invert, pipe material, pipe size) for culvert installation within County Ditch 54-3.
4. Completion of post construction infiltration tests on the seven 7 proposed infiltration basins by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
5. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

11. 24-043 MndOT 0205-110

The purpose of this project, located from CSAH 6 (Mississippi St NE) To CSAH 3 (University Ave NE), TH47 in Fridley and Blaine, is to grade, install bituminous surfacing, ADA Improvements, and Signals.

The staff recommendation was to approve permit application number P-24-043 with 3 conditions and 2 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of escrow in the amount of \$2,530.00.

Rule 4.0 – Soils and Erosion Control

2. Revise the erosion and sediment control plan/SWPPP to denote that exposed soils and soil stockpiles must be stabilized within 24 of inactivity.

Rule 5.0 – Wetlands

3. Provide a Notice of Decision from the WCA LGU (MNDOT) approving the wetland impacts shown in the construction plan set.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)

12. 24-044 Premier Industries

The purpose of this project, located at 1590 99th Ln NE in Blaine, is to construct a building addition and stormwater management feature.

The staff recommendation was to approve permit application number P-24-044 with 3 conditions and 3 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Provide escrow in the amount of \$2,250.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Provide an updated erosion and sediment control plan that denotes exposed soils and stockpiles must be stabilized within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Completion of post construction infiltration tests on Biofiltration Basin P1 and P2 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3 in the Application Review Report dated 10/23/2024, including volume, critical elevations and proof of installation for hydrodynamic separators.

Board Member McCullough moved to approve the consent agenda items. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lund, Hafner, Campbell, and McCullough) and no nays.

POLICY ITEMS

7. Award Bid for Lower Coon Creek Restoration

Mr. Janke gave an overview of the Lower Coon Creek Restoration and bid requirement process. Seven favorable bids were received. The lowest bid came in within reason. Mr. Janke explained that Sunram Construction, Inc., the lowest bidder, has worked with the District in the past. Sunram is currently working on a project in the District. Mr. Janke explained that project permits have been applied for. Staff recommendation was to award the bid to the lowest responsible bidder, Sunram Construction, Inc.

Managers discussed the project timeline. The project will have a public comment period for other agencies, including state agencies, federal agencies, and other environmental groups before work starts per the permitting process. Managers discussed the construction window. Mr. Janke confirmed that from March 15th to June 15th staff and contractors will not be working in the water of Coon Creek. This pre-defines the window of construction. Managers discussed the relationship between Coon Creek Watershed District and Sunram Construction, Inc. Profitability of the project for the contractor was questioned.

Board Member McCullough moved to award the Lower Coon Creek restoration contract to the lowest responsible bidder, Sunram Construction Inc. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lund, Hafner, Campbell, and McCullough) and no nays.

PERMIT ITEMS

The permit items 8, 10, 11, and 12 were moved to the Consent Agenda.

9. 24-048 Elwell Commercial Park

The purpose of this project, located at 14350 and 14334 Hwy 65 NE, 1323 143rd Ave NE in Ham Lake is to grade and prepare for four commercial lots with associated stormwater management features, public street reconstruction, and new street reconstruction.

Ms. Margl gave an overview of the project. She highlighted the proposed best management practices (BMPs) and treatment of stormwater. Managers discussed runoff and lot 1, one of the subdivisions of the property. Development of lot 1 will occur later and is not included in this project. Manager McCullough requested the permit applicant speak on the project.

Paul Boerboom presented the project scope to the Board including the permitting process. He noted his frustrations regarding the time required in the permitting process.

Mr. Kelly confirmed that the subcontractor for the project will be Jeff Enslinger. Mr. Kelly requested that they properly tend to the erosion control and construct the project per the plans submitted. He requested that if there are changes in plans the District be notified.

The staff recommendation was to approve permit application number P-24-048 with 3 conditions and 3 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Provide escrow in the amount of \$6,300.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Provide a revised erosion control plan that denotes exposed soils and soil stockpiles must be stabilized within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Table 2, including volume, critical elevations and proof of installation for hydrodynamic separators.

Board Member Hafner moved to approve permit 24-048 Elwell Commercial Park with three conditions and three stipulations. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Lund, Hafner, Campbell, and McCullough) and no nays.

All three stakeholders left the meeting.

DISCUSSION ITEMS

INFORMATIONAL ITEMS

13. Star Tribune – Blaine Voters hold the key to the city’s plan for development

This article outlines the upcoming elections, candidates, and the role city councils play in development. The article specifically highlights the Blaine city center redevelopment occurring in the city center.

Board Member Lund moved to adjourn at 5:52 pm. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lund, Hafner, Campbell, and McCullough) and no nays.



President

