

**COON CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS' MEETING**

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, February 10, 2025, at the Coon Creek Watershed District Office.

**1. Call to Order**

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Jim Hafner, Erin Lind, Jason Lund, and Dwight McCullough.

Staff Present: Tim Kelly, Jessica Lindemyer, Erin Margl, Jon Janke (remote), and Michelle Ulrich

Other: Adam Ginkel (Plowe Engineering – PAN P-25-001)

**2. Approval of the Agenda**

Administrator Kelly noted a small error on the agenda which incorrectly listed the year for the January 27<sup>th</sup> minutes as 2023 instead of 2025.

Board Member Lund moved to add permit item 10, to the Consent Items. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

Board Member Campbell moved to approve the amended agenda adding item 10 to the Consent Items. Seconded by Board Member Lind. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

**3. Announcements**

**4. Open Mic/Public Comment**

No one was present for comment.

**CONSENT ITEMS**

**5. Approval of Minutes of January 27, 2025**

**6. Administrator's Report**

**7. Advisory Committee Report**

**8. Approval of Bills for Payment**

Claims totaling \$500,110.08 on the following disbursement(s) lists were issued.

Vendor	Amount
V0008--US BANK	11,046.10
V0010--A1 FLOOR AND CARPET CARE INC	1,119.30
V0054--MICHELLE J ULRICH PA	6,791.25
V0071--SUNRAM CONSTRUCTION INC	274,089.38
V0104--MINNESOTA PIPELINE COMPANY	2,077.86
V0111--WELL GROOMED LAWNS INC	445.00
V0221--ABDO LLP	5,466.67
V0242--METRO I NET	6,753.00
V0266--THOMPSON, TYLER	64.90
V0268--ANOKA COUNTY PARKS	162,132.96
V0300--HASBROOK, KAILEE	100.80
V0348--BLUE CROSS BLUE SHIELD OF MN	20,335.92
V0352--HEALTH EQUITY INC	232.50
V0352--HEALTH EQUITY INC	778.06
V0353--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	7,356.38
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,320.00
	<b>500,110.08</b>

*The following Permit item was moved to the Consent Agenda.*

**10. Goddard School Expansion (PAN P-25-001)**

The purpose of this project is the construction of a new addition to the Goddard School with associated stormwater treatment. This project is located on Central Avenue in Blaine.

As outlined in the complete review report before the Board, staff recommends approval of the Permit Application Number (PAN) P-25-001 Goddard School Expansion with the following three (3) Conditions and three (3) Stipulations:

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,380.00.

Rule 3 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to includes a note to stabilize soil and soil stockpiles within 7 days of inactivity.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the stormwater management practices and associated structures listed in Table 2, including volume, critical elevations and proof of installation for hydrodynamic separators.
2. Completion of a post construction infiltration test on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Campbell moved to approve the Consent agenda. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

## **PERMIT ITEMS**

### **9. Northgate Replacement (PAN P-25-003)**

The purpose of this project is the in-kind replacement of 24-inch diameter steel natural gas transmission pipeline. This project is located on the East side of BNSF railroad south of Osborne Rd in Fridley.

As outlined in the complete review report before the Board, staff recommends approval of the Permit Application Number (PAN) P-25-003 Northgate Replacement with the following Condition:

#### **Conditions to be Met Before Permit Issuance:**

##### Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,535.00.

#### **Stipulations:**

None.

Board Member Lind inquired about the erosion control methods for the temporary disturbance of the waterbody in question. Watershed Development Coordinator, Erin Margl, confirmed that given the relatively small scale of the disturbance to the stormwater pond, bio rolls would be used to control erosion. Administrator Kelly added that for projects with larger disturbances a floating silt curtain is often used in conjunction with bio rolls and/or silt fencing.

Board Member Lind moved to approve Permit P-25-003 as presented with conditions. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays

**10. Goddard School Expansion (PAN P-25-001)– *(moved to Consent Agenda)***

**POLICY ITEMS**

**11. Draft personnel Guidance Manual**

Administrator Kelly reminded Board Members to submit their comments on the draft manual to CCWD Administrative Service Coordinator by Tuesday, February 11<sup>th</sup>. Board Member Campbell commented on the repetition of state law within the manual stating that it may make more work for the District if and when state law changes.

**INFORMATIONAL ITEMS**

**12. Minnesota Watershed's Legislative Briefing**

Administrator Kelly provided a summary of the Minnesota Watershed Legislative Briefing event and asked that any Board Member interested in attending the Legislative Briefing should reach out to District Staff to arrange registration.

These was general discussion about potential legislation relating to the permitting process for various state agencies.

**ADJOURN**

Board Member Campbell moved to adjourn at 6:02 pm. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Lind, Lund, McCullough, Hafner, and Campbell) and no nays.

  
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President